

**Minutes – ORGANIZATIONAL MEETING OF COUNCIL – OCTOBER 22, 2012.  
 MAYERTHORPE TOWN COUNCIL CHAMBERS – 6:00 p.m.**

**In Attendance** Mayor Kim Connell, Councillor Kate Patrick,  
 Councillor Glen Wilcox, Councillor Russell Claybrook, Councillor Dave Hutchison,  
 Councillor James Mason, CAO Karen St. Martin

**Absent**  
**Late** Deputy Mayor Dan Richard arrived at 6:30 p.m.

**Call to Order** Mayor Connell called the Organizational meeting to order at 6:08 p.m.

**Agenda** Council reviewed the October 22, 2012 agenda.

**Org430/2012** Moved by Councillor Mason that Council approve the October 22, 2012 agenda as presented.

**Carried**

**Minutes** October 24, 2011 (Reference and Information Only)

**Org431/2012** Moved by Councillor Patrick that Council receive the October 24, 2011 (Reference and Information Only) as information.

**Carried**

**Deputy Mayor Official Oath** CAO, Karen St. Martin performed the Official Oath of Office for Deputy Mayor commencing November 1, 2012.

**Draw for Seating** A draw for seating arrangements was completed.

**Org432/2012** Moved by Councillor Patrick that Council approve seating as drawn.

**Carried**

**Establishment  
 Of Regular  
 Meeting Times**

**Org433/2012** Moved by Councillor Wilcox that Council set the regular meetings of Council to commence at 7:00 p.m.

**Carried**

**Appointment  
 of Council  
 Representation-**

**Org434/2012** Moved by Councillor Claybrook that Council delete the Terms of Reference for the Mayerthorpe Airport Advisory Board.

**Carried**

**Org435/2012** Moved by Councillor Claybrook that Council approve Policy I-011- Council Committees as presented.

**Carried**

**Org436/2012** Moved by Councillor Mason that Council approve Council appointments to the Committees, Boards, Commissions, Boards and Authorities as presented.

**Carried**

NAME	APPOINTMENTS	AUTHORITY	MEMBERS
AUMA Mayor's Caucus	One (1) One (1) Alt	Outside Entity	Kim Connell Deputy Mayor
Capital Region Assessment Authority	One (1)	Outside Entity	Glen Wilcox Russell Claybrook (alt)
Citizens Advisory Group	Two (2)	Motion C540/2011	Glen Wilcox Russell Claybrook
Community Futures Yellowhead East	One (1), One (1) (Alt)	Outside Entity	Glen Wilcox Kate Patrick (alt)
Community Services Board	One (1), One (1) (Alt)		Kate Patrick Russell Claybrook (alt)

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Cowboy Trail Association	One (1), One (1) (Alt)	Motion C540/2011	Kim Connell Dave Hutchison (alt)
Economic Development Board	Two (2)	Bylaw 835	Kim Connell Dave Hutchison
Emergency Response Centre	Two (2)	Bylaw 722	Kate Patrick Dan Richard
Emergency Services Committee	Two (2)	Bylaw 920	Dan Richard Russell Claybrook
Highway #43 East Regional Solid Waste Authority	One (1), One (1) (Alt)	Outside Entity	Glen Wilcox Kate Patrick (alt)
Inter- Municipal Funding Committee	One (1)	Motion C212/2012	Kate Patrick
Lac Ste. Anne Foundation	One (1), One (1) (Alt)	Outside Entity	Kate Patrick Russell Claybrook (alt)
Mayerthorpe Cemetery Committee	One (1)	Bylaw 976	James Mason Kate Patrick (alt)
Mayerthorpe Public Library Board	One (1), One (1) (Alt)	Bylaw 978	Kim Connell Dan Richard (alt)
Municipal Planning Commission	Five (5)	Bylaw 811	Glen Wilcox James Mason Dan Richard Russell Claybrook Dave Hutchison
Northern Alberta Mayor's and Reeves	One (1), One (1) (Alt)	Outside Entity	Kim Connell Deputy Mayor
Policies and Priorities Committee	Committee of the Whole	Standing Committee	Council as a Whole
Subdivision and Development Appeal Board	Three (3)	Bylaw 901	Dan Richard Russell Claybrook Dave Hutchison
West End Bus Committee	One (1) One (1) Alt	Motion C540/2011	Russell Claybrook Kate Patrick Dan Richard (alt)
Yellowhead Regional Library Board	One (1), One (1) (Alt)	Outside Entity	Kim Connell Dave Hutchison (alt)

**Strategic Planning  
Session**

**Org437/2012**

**Moved** by Councillor Claybrook that Council accept Strategic Planning Session-Facilitator Confirmation as information.

**Carried**

**Policy I-014  
Council  
Governance**

**Org438/2012**

**Moved** by Councillor Wilcox that Council will complete an annual Council Self Evaluation, Town Council Survey, and Individual Goals of Councillors and return to Mayor by November 13, 2012 Council meeting.

**Carried**

**Org439/2012**

**Moved** by Deputy Mayor Hutchison that Council adjourn the Organizational Meeting at 6:50 p.m.

**Carried**

Signed:

  
\_\_\_\_\_  
Kim Connell

Mayor

  
\_\_\_\_\_  
Karen St. Martin

CAO