

Mayerthorpe Emergency Services Society Grant Policy 2011

Purpose: To establish funding disbursement policy that ensures an accountable, objective and fair process for grant applicants.

Intent: The Mayerthorpe Emergency Services Society (M.E.S.S) operates to raise funds and enhancement for Emergency Services and community initiatives in the Mayerthorpe area. Funds raised are then utilized to provide necessary equipment and fixtures to local Emergency Services that would otherwise be unavailable.

All funds raised by M.E.S.S are divided 75% towards the direct benefit of Emergency Services and 25% to community initiatives.

Note: Funds may *not* be used for Operating costs and must be put towards a *specific* funding need or project.

Procedures:

1. Applications must be submitted in writing to:
Mayerthorpe Emergency Services Society
PO 802
Mayerthorpe, AB
T0E 1N0
2. Review & Funding Process
 1. Complete requests will be reviewed by the Society at each general meeting
 2. Funds will be disbursed bi-annually in January and July of each calendar year. Applications **MUST** be received 90 days prior to, or they will be held over.
 3. The Society will weigh the merits of the funding request based on the application content and will make their decision based on these merits.
 4. Applicants will be contacted directly within 90 days as to the result of their application.
3. Funding Criteria (see attached form):
 1. Must include complete contact information of requesting group or organization.
 2. Must be submitted by a recognized officer of said organization.
 3. Must include a request amount or activity*
 4. Must include the intended use for these funds and may not be used for operating costs.
 5. Provide an outline of how this project and use of funds will benefit the Community or Emergency Services, naming the specific need or project.

* M.E.S.S membership may be available if willing to assist with volunteer hours towards your program.

Mayerthorpe Emergency Services Society

Grant Application Form 2011

For Event/Project funding please complete the following form and return to:

Mayerthorpe Emergency Services Society PO 802 Mayerthorpe, AB T0E 1N0	OR Complete On-Line application at: http://www.mayerthorpefire.ca/mess-grant
--	---

Contact Information:

Organization:		Position/Title:	
First Name:		Last Name:	
Address:		City/Town:	
Postal Code:		Email Address:	
Phone Number(s)			

Funding Request:

Activity Requested:	
Date of Event or Resource Requirement:	

Event/Project Description: (Benefit to Community) :

--

Description of How Funding will be used: 4Cannot be used for Operational expenses.

Attach Letter or use back if More Space is Required