



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
August 19, 2024
7:00 p.m.

IN

ATTENDANCE **Mayor:** Janet Jabush
 Deputy Mayor: Sandy Morton
 Councillors: Anna Greenwood, Esther Sonnenberg, Rebecca Wells, Kyler Mason

 Staff: CAO Chris Leggett
 Delegation
 Press:
 Gallery:
 Absent: Councillor Pat Burns
 Late:

CALL TO ORDER

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the August 19, 2024, Agenda.

Addition

Closed Session

- 1) Section 17 – Personal Information and Section 19 – Confidential Evaluations – 2024 Chief Administrative Officer Performance Appraisal

C254/2024

Moved by Councillor Wells that Council approve the August 19, 2024, Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting July 15, 2024.

C255/2024

Moved by Deputy Mayor Morton that Council approve the Regular Meeting Minutes for July 15, 2024, as presented.

Carried

Council reviewed the minutes of the Special Meeting July 25, 2024.

C256/2024

Moved by Councillor Greenwood that Council approve the Special Meeting Minutes for July 25, 2024, as presented.

Carried



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Council reviewed the minutes of the Special Meeting July 29, 2024.

C257/2024 **Moved** by Councillor Sonnenberg that Council approve the Special Meeting Minutes for July 29, 2024, as presented.

Carried

**COUNCIL
COMMITTEE
REPORTS**

Council Committee Reports

C258/2024 **Moved** by Deputy Mayor Morton that Council accept Council Committee Reports as information.

Carried

**STAFF
REPORTS**

Statement of Revenue and Expenses as at July 31, 2024
Statement of Revenue and Expenses(projects) as at July 31, 2024
Statement of Financial Position as at July 31, 2024
Bank Reconciliation July 31, 2024

C259/2024 **Moved** by Councillor Mason that Council accept Staff Reports as information.

Carried

**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Annual Employee Appreciation BBQ

C260/2024 **Moved** by Councillor Sonnenberg that Council set a date of Friday, September 13, 2024, at 12:30 p.m. downstairs in the Mayerthorpe Exhibition Centre for the Annual Employee Appreciation BBQ.

Carried

Unbudgeted Expenditure – Pavement Crack Sealing

C261/2024 **Moved** by Councillor Sonnenberg that Council repeal Motion C240/2024.

Carried



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C262/2024 **Moved** by Councillor Sonnenberg that Council approve transfer of \$18,850.00 from 2024 Reserves - Public Works to 2024 Operating Budget - Public Works.
Carried

2024 Action List Report - 2nd Quarter Update

C263/2024 **Moved** by Councillor Wells that Council receive 2024 Action List Report – 2nd Quarter Update as information.
Carried

Tax Rolls 1900 and 6300 – Cancellation Tax

C264/2024 **Moved** by Councillor Mason that Council receive Tax Rolls 1900 and 6300 – Cancellation of a Tax as information.
Carried

C265/2024 **Moved** by Deputy Mayor Morton that Council direct Mayor Jabush to draft a letter noting Council's decision to receive as information.
Carried

CORRESPONDENCE

Alberta Municipal Affairs – Canada Community Building Fund (CCBF) – 2024 Grant Funding
Mayerthorpe Diamond Centre Society Report August 5, 2024
AB Munis – Matching Donations for the Jasper Fire Community Fund

C266/2024 **Moved** by Councillor Greenwood that Council donate \$500.00 to the Jasper Fire Community Fund with funds to be taken from 2024 Operating Budget – Council - Special Recognition.
Carried

C267/2024 **Moved** by Deputy Mayor Morton that Council recess at 8:16 p.m.
Carried

Mayor Jabush called the meeting back to order at 8:22 p.m.

CLOSED SESSION

**Section 16 Business Interest of Third Party - Alberta Advantage Immigration Program – Rural Entrepreneur Stream – 2613249 Alberta Ltd. O/A Mayerthorpe Hardware
Section 16 Business Interest of Third Party - Alberta Advantage Immigration**



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**Program – Rural Entrepreneur Stream – Health Tech Services Group Ltd.
Section 16 Business Interest of Third Party and Section 27 Privileged
Information – Residential Purchase Contract BWA – 71724 for Plan 1720137,
Block 29, Lot 15
Section 16 Business Interest of Third Party and Section 27 Privileged
Information Residential Purchase Contract BWA – 71724-2 for Plan 1720137,
Block 29, Lot 16
Section 16 Business Interest of Third Party and Section 27 Local Public Body
Confidences – Tantus Report – Organizational Workload Assessment and
FCSS/Recreation Position Redesign 2024
Section 16 Business Interest of Third Party and Section 23 Local Public
Body Confidences – Purchase of Plan 2014RS, Lot B
Section 17 – Personal Information and Section 19 – Confidential Evaluations –
2024 Chief Administrative Officer Performance Appraisal**

C268/2024 **Moved** by Councillor Greenwood that Council proceed into Closed Session at 8:22 p.m. to discuss Section 16 Business Interest of Third Party - Alberta Advantage Immigration Program – Rural Entrepreneur Stream – 2613249 Alberta Ltd. O/A Mayerthorpe Hardware
Section 16 Business Interest of Third Party - Alberta Advantage Immigration Program – Rural Entrepreneur Stream – Health Tech Services Group Ltd.
Section 16 Business Interest of Third Party and Section 27 Privileged Information – Residential Purchase Contract BWA – 71724 for Plan 1720137, Block 29, Lot 15
Section 16 Business Interest of Third Party and Section 27 Privileged Information Residential Purchase Contract BWA – 71724-2 for Plan 1720137, Block 29, Lot 16
Section 16 Business Interest of Third Party and Section 27 Local Public Body Confidences – Tantus Report – Organizational Workload Assessment and FCSS/Recreation Position Redesign 2024
Section 16 Business Interest of Third Party and Section 23 Local Public Body Confidences – Purchase of Plan 2014RS, Lot B
Section 17 – Personal Information and Section 19 – Confidential Evaluations – 2024 Chief Administrative Officer Performance Appraisal

Carried

CAO Chris Legget left Closed Session at 9:35 p.m.

C269/2024 **Moved** by Councillor Mason that Council come out of Closed Session at 10:33 p.m.

Carried

No public present at 10:35 p.m.



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- C270/2024** **Moved** by Councillor Wells that Council approve 2613249 Alberta Ltd.'s application for a letter of support from the Town of Mayerthorpe in accordance with the Alberta Advantage Immigration Program – Rural Entrepreneur Stream.
Carried
- C271/2024** **Moved** by Councillor Mason that Council approve Health Tech Services Group Ltd.'s application for a letter of support from the Town of Mayerthorpe in accordance with the Alberta Advantage Immigration Program – Rural Entrepreneur Stream.
Carried
- C272/2024** **Moved** by Councillor Wells that Council approve Agreement to Represent Both Seller and Buyer BWA 071724-2 for Plan 1720137, Block 29, Lot 16 as presented.
Carried
- C273/2024** **Moved** by Councillor Wells that Council approve Residential Purchase Agreement BWA 071724-2 BWA Plan 1720137, Block 29, Lot 16 in the amount of \$17,900, excluding GST as amended.
Carried
- C274/2024** **Moved** by Councillor Sonnenberg that Council approve Agreement to Represent Both Seller and Buyer BWA 071724 for Plan 1720137, Block 29, Lot 15 (Park Avenue Subdivision) as presented.
Carried
- C275/2024** **Moved** by Councillor Sonnenberg that Council approve Residential Purchase Agreement BWA 071724 for Plan 1720137, Block 29, Lot 15 (Park Avenue Subdivision) in the amount of \$11,900, excluding GST as amended.
Carried
- C276/2024** **Moved** by Councillor Wells that Council approve Tantus Statement of Work: Organization Workload Assessment and FCSS/Recreation Position Redesign (Option 1) in the amount of \$10,600, excluding GST.
Carried



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C277/2024 **Moved** by Councillor Wells that Council transfer \$10,600 from 2024 Administration Reserve to 2024 Project Plan Projection - Organizational Workload Assessment Project.

Carried

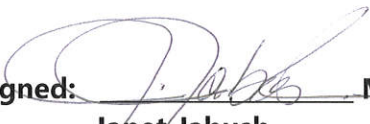
C278/2024 **Moved** by Councillor Greenwood that Council direct Administration to obtain a building inspection for Plan 2014RS, Lot B. with a cost cap of \$1000.00

Carried

C279/2024 **Moved** by Councillor Sonnenberg that Council direct Mayor Jabush to obtain three (3) proposals for the completion of a 360-performance evaluation of the CAO.

Carried

Mayor Jabush declared adjournment at 9:38 p.m.

Signed:  Mayor
Janet Jabush

 CAO
Chris Leggett