



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
June 17, 2024
7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton (via Zoom)
Councillors: Anna Greenwood, Pat Burns, Esther Sonnenberg,
Kyler Mason, Rebecca Wells
Staff: CAO Chris Leggett
Delegation Nathan Novak, Program Director, Voltus Inc., Andrew
Nartey, Johnson Controls (via Zoom)
Press:
Gallery:
Absent:
Late:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:06 p.m.

AGENDA

Council reviewed the June 17, 2024, Agenda.

Additions

Closed Session

- 3) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 8371ET, Block 3, Lot 13
- 4) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 373CL, Block 6, Lot 9

Council Committee Reports

- 1) Mayor Jabush – Municipal Leaders Caucus – St. Albert

C205/2024

Moved by Councillor Mason that Council approve the June 17, 2024, Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting June 10, 2024.

C206/2024

Moved by Councillor Sonnenberg that Council approve the Regular Meeting Minutes for June 10, 2024, as presented.

Carried



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7:00 p.m.

**CLOSED
SESSION**

Nathan Novak, Program Director, Voltus Inc., Andrew Nartey, Johnson Controls (via Zoom)

Section 16 Business Interest of Third Party – Application to Amend Land Use Bylaw No. 1066

Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 8371ET, Block 3, Lot 13

Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 373CL, Block 6, Lot 9

C207/2024 **Moved** by Councillor Sonnenberg that Council proceed into Closed Session at 7:09 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

Delegation - Nathan Novak, Program Director, Voltus Inc., Andrew Nartey, Johnson Controls (via Zoom)

Section 16 Business Interest of Third Party – Application to Amend Land Use Bylaw No. 1066

Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 8371ET, Block 3, Lot 13

Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interests of a Public Body – Exclusive Seller Representation (Listing) Agreement Amendment – Plan 373CL, Block 6, Lot 9

Carried

C208/2024 **Moved** by Councillor Mason that Council come out of Closed Session at 8:20p.m.

Carried

No public present at 8:22p.m.

C209/2024 **Moved** by Councillor Greenwood that Council receive Delegation – Nathan Novak, Program Director, Voltus Inc. and Andrew Nartey, Johnson Controls as information.

Carried



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C210/2024 **Moved** by Deputy Mayor Morton that Council direct Administration to bring back further information regarding Delegations – Nathan Novak, Program Director, Voltus Inc. and Andrew Nartey, Johnson Controls presentation.
Carried

C211/2024 **Moved** by Councillor Sonnenberg that Council deny Application to Amend Land Use Bylaw No. 1066 dated February 13, 2024.
Carried

C212/2024 **Moved** by Councillor Wells that Council approve Re/Max Advantage (Whitecourt) Exclusive Seller Representation (Listing) Agreement Amendment for Plan 373CL, Block 6, Lot 9 as presented.
Carried

C213/2024 **Moved** by Councillor Burns that Council approve Re/Max Advantage (Whitecourt) Exclusive Seller Representation (Listing) Agreement Amendment for Plan 8371ET, Block 3, Lot 13 as presented.
Carried

**COUNCIL
COMMITTEE
REPORTS**

Municipal Leaders Caucus – St. Albert

C214/2024 **Moved** by Councillor Sonnenberg that Council accept Council Committee Reports as information.
Carried

**STAFF
REPORTS**

Statement of Revenue and Expenses as at May 31, 2024
Statement of Revenue and Expenses(projects) as at May 31, 2024
Statement of financial Position as at May 31, 2024
Bank Reconciliation May 31, 2024

C215/2024 **Moved** by Councillor Mason that Council accept Staff Reports as information.
Carried

**UNFINISHED
BUSINESS**

None.



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**NEW
BUSINESS**

Policy II-004 Financial Controls

C216/2024 **Moved** by Councillor Wells that Council approve appointment extension of Metrix Group, LLP as the Town of Mayerthorpe's Auditor commencing December 31, 2024 year end and concluding December 31, 2026.

Carried

Policy III-003 Employee Hiring, Terms and Conditions

C217/2024 **Moved** by Councillor Sonnenberg that Council approve Policy III-003 Employee Hiring, Terms and Conditions as presented.

Carried

Policies XIII-001 To XIII-003 Information Technology

C218/2024 **Moved** by Councillor Burns that Council approve the following as presented:
Policy XIII-001 General Information Technology
Policy XIII-002 Mobile Devices
Policy XIII-003 Passwords.

Carried

C219/2024 **Moved** by Councillor Burns that Council delete Policy III-008 Information Technology.

Carried

Unbudgeted Expenditure – Yellowhead Regional Library -2024 Stronger Together Annual Conference

C220/2024 **Moved** by Councillor Sonnenberg that Council defer Unbudgeted Expenditure Yellowhead Regional Library – 2024 Stronger Together Annual Conference pending receipt of further information.

Carried

Peace Park Community Garden Donation Request

C221/2024 **Moved** by Councillor Sonnenberg that Council approve donation to the Peace Park Community Garden in the amount of \$1,000, funds to be taken for 2024 Operating Budget – Council – Special Recognition.

Carried



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CORRESPONDENCE

**Bluecon Water and World – Bluecon Decentralized Wastewater Treatment System
Edmonton Community Foundation Luncheon (Bleachers for BMX Bike Park)**

C222/2024

Moved by Councillor Wells that Council receive correspondence as information.
Carried

Mayor Jabush declared adjournment at 9:48 p.m.

Signed:  Mayor
Janet Jabush
 CAO
Chris Leggett