



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES**

April 15, 2024

7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Anna Greenwood, Esther Sonnenberg, Kyler Mason, Rebecca Wells
Staff: CAO Chris Leggett, ACAO/FM Louise Kormos
Absent:
Delegations: Michelle Jones, Executive Director, Lilian Wisser, Community Economic Development Coordinator, Community Futures Yellowhead East

**CALL TO
ORDER**

Deputy Mayor Morton called the meeting to order at 7:00 p.m.

AGENDA

The Committee reviewed the April 15, 2024, Agenda.

Addition

Roll Call: To add ACAO/FM Louise Kormos

Closed Session

1) Section 16 Business Interests of Third Parties – Offer to Purchase

PP034/2024

Moved by Mayor Jabush that Committee approve the April 15, 2024, Agenda as amended.

Carried

MINUTES

Committee reviewed the Minutes of March 18, 2024.

PP035/2024

Moved by Councillor Sonnenberg that Committee approve the March 18, 2024, Minutes as presented.

Carried

**DELEGAT
IONS**

Michelle Jones, Executive Director, Lilian Wisser, Community Economic Development Coordinator, Community Futures Yellowhead East

PP036/2024

Moved by Councillor Greenwood that Committee receive Michelle Jones, Executive Director, Lilian Wisser, Community Economic Development Coordinator, Community Futures Yellowhead East as information.

Carried

Michelle Jones, Executive Director, Lilian Wisser, Community Economic Development Coordinator, Community Futures Yellowhead East left the meeting at 7:41 p.m.



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**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Bylaw No. 1192 to Rescind Bylaw No. 847

PP037/2024 **Moved** by Mayor Jabush that Committee recommend that Council give Bylaw No. 1192 Rescinding Bylaw No. 847 first reading.

Carried

Bylaw No. 1193 – 2024 Tax Rate Bylaw

PP038/2024 **Moved** by Mayor Jabush that Committee receive as information:

- 2022/2023 Assessment Comparison
- 2018 to 2023 Assessment Comparison
- 2024 DRAFT Tax Rate Worksheet
- 2024 DRAFT Minimum Tax Worksheet
- 2024 DRAFT Tax Rate Comparisons
- 2022/2023 Residential Assessment and 2024 Tax Comparison
- 2022/2023 Residential Manufactured Home Assessment and 2024 Tax Comparison
- 2022/2023 Non-Residential Assessment and 2024 Tax Comparison
- 2022/2023 Non-Residential Vacant Assessment and 2024 Tax Comparison

Carried

PP039/2024 **Moved** by Mayor Jabush that Committee recommend that Council give Bylaw No. 1193 being the 2024 Tax Rate Bylaw first reading.

Carried

Policy I-010 Town Credit Card (Mayor)

PP040/2024 **Moved** by Councillor Wells that Committee recommend Council approve Policy I-010 Town Credit Card (Mayor) as presented.

Carried

Policy II-002 Expense Reimbursement

PP041/2024 **Moved** by Councillor Burns that Committee recommend Council approve Policy II-002 Expense Reimbursement as presented.

Carried



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Recognition Request

PP042/2024 **Moved** by Councillor Greenwood that Committee recommend that Council authorize the purchase of an item with an appropriately worded engraving; maximum amount per purchase shall be \$100.00 to be presented to Richard and Anny on June 13th at the Lariat.

Carried

2024 Action List Report – 1st Quarter Update

PP043/2024 **Moved** by Councillor Wells that Committee receive 2024 Action List Report – 1st Quarter Update as information.

Carried

2021 – 2025 Strategic Directives Plan – 2024 1st Quarter Update

PP044/2024 **Moved** by Councillor Burns that Committee receive the 2021 to 2025 Strategic Directives Plan – 2024 1st Quarter update as information.

Carried

**CLOSED
SESSION**

**Section 16 Disclosure Harmful to Business Interest of Third Party and Section 16
Business Interest of Third Parties – Offer to Purchase**

PP045/2024 **Moved** by Mayor Jabush that Committee proceed into Closed Session at 9:38 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

Section 16 Disclosure Harmful to Business Interest of Third Party – Offer to Purchase

Carried

PP046/2024 **Moved** by Councillor Wells that Committee come out of Closed Session at 10:16 p.m.

Carried

No public present at 10:18 p.m.

Deputy Mayor Morton declared adjournment at 10:19 p.m.

Signed: _____


Janet Jabush

Mayor


Chris Leggett

CAO