



**TOWN OF MAYERTHORPE  
POLICIES AND PRIORITIES COMMITTEE MINUTES  
February 20, 2024  
7:00 p.m.**

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**IN**

**ATTENDANCE** **Mayor:** Janet Jabush (via Zoom)  
**Deputy Mayor:** Sandy Morton  
**Councillors:** Pat Burns, Anna Greenwood, Esther Sonnenberg, Kyler Mason  
**Staff:** Acting CAO Karen St. Martin  
**Absent:** Councillor Rebecca Wells,  
Staff Sgt. Grant Kneller, Mayerthorpe RCMP Detachment –  
Quarterly Report  
**Delegations:** Gail Pfannmuller, President, Mayerthorpe & District Cemetery  
Association, Members, Diane Hagman, Kate Patrick, Ilene  
Blasko, Bonnie Geinger  
Community Peace Officer Kasamba – 2023 Mayerthorpe  
Enforcement Annual Report  
Mike Andrews, MPE Engineering Ltd. - Road and Sidewalk  
Report 2023 (DRAFT)

**CALL TO  
ORDER**

Deputy Mayor Morton called the meeting to order at 7:02 p.m.

**AGENDA**

The Committee reviewed the February 20, 2024, Agenda.

**Additions**

**New Business**

6) 2024 Sidewalk Survey (Draft)

**Closed Session**

2) Section 23 Local Public Body Confidences and Section 17 Personal Privacy – CAO Agreement (Draft)

**PP006/2024** **Moved** by Councillor Sonnenberg that Committee approve the February 20, 2024, Agenda as amended.

**Carried**

**MINUTES**

Committee reviewed the Minutes of January 15, 2024.

**PP007/2024** **Moved** by Councillor Greenwood that Committee approve the January 15, 2024, Minutes as presented.

**Carried**



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**DELEGATIONS**

**Diane Hagman, Mayerthorpe & District Cemetery Association**

**PP008/2024** **Moved** by Councillor Sonnenberg that Committee receive Diane Hagman Mayerthorpe & District Cemetery Association as information.

**Carried**

Gail Pfannmuller, President, Mayerthorpe & District Cemetery Association, Diane Hagman, Kate Patrick, Ilene Blasko, Bonnie Geinger left the meeting at 7:20 p.m.

**Mike Andrews, MPE Engineering Ltd. - Road and Sidewalk Report 2023 (Draft)**

**PP009/2024** **Moved** by Councillor Burns that Committee receive Mike Andrews, MPE Engineering Ltd. - Road and Sidewalk Report 2023 (Draft) as information.

**Carried**

Mike Andrews, MPE Engineering Ltd. left the meeting at 7:40 p.m.

**Community Peace Officer Kasamba – 2023 Mayerthorpe Enforcement Annual Report**

**PP010/2024** **Moved** by Councillor Burns that Committee receive Community Peace Officer Kasamba – 2023 Mayerthorpe Enforcement Annual Report as information.

**Carried**

Community Peace Officer Kasamba left the meeting at 7:47 p.m.

**Mayerthorpe RCMP Detachment – Quarterly Report**

**PP011/2024** **Moved** by Councillor Greenwood that Committee receive Mayerthorpe RCMP Detachment – Quarterly Report as information.

**Carried**

**UNFINISHED BUSINESS**

None.



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**NEW  
BUSINESS**

**Bylaw No. 1190 – Assessment Review Boards (Draft)**

**PP012/2024** **Moved** by Councillor Sonnenberg that Committee recommend that Council give Bylaw No. 1190 being the 2024 Assessment Review Boards Bylaw (Draft) first reading.  
**Carried**

**Bylaw No. 1191 – 2024 Supplemental Tax Bylaw (Draft)**

**PP013/2024** **Moved** by Mayor Jabush that Committee recommend Council give Bylaw 1191 being the 2024 Supplemental Tax Bylaw (Draft) first reading.  
**Carried**

**Medical First Response Direct Financial Support Notification**

**PP014/2024** **Moved** by Councillor Greenwood that Committee receive Medical First Response Direct Financial Support Notification as information.  
**Carried**

**2021 – 2025 Municipal Strategic Plan (Draft)**

**PP015/2024** **Moved** by Councillor Sonnenberg that Committee recommend that Council approve Municipal Strategic Plan 2021 – 2024 as amended.  
**Carried**

**Policy V-001 Snow Removal (Draft)**

**PP016/2024** **Moved** by Councillor Mason that Committee recommend that Council approve Policy V-001 as amended.  
**Carried**

**2024 Sidewalk Survey (Draft)**

**PP017/2024** **Moved** by Councillor Greenwood that Committee recommend that Council approve 2024 Sidewalk Survey as amended.  
**Carried**



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**CLOSED  
SESSION**

**Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – 2021 -2025 Municipal Strategic Plan (Draft)  
Section 23 Local Public Body Confidences and Section 17 Personal Privacy – CAO Agreement (Draft)**

**C018/2024** **Moved** by Mayor Jabush that Committee proceed into Closed Session at 8:33 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – 2021 -2025 Municipal Strategic Plan (Draft)  
Section 23 Local Public Body Confidences and Section 17 Personal Privacy – CAO Agreement (Draft)

**Carried**

**C019/2024** **Moved** by Councillor Sonnenberg that Committee come out of Closed Session at 8:56 p.m.

**Carried**

**C020/2024** **Moved** by Councillor Sonnenberg that Committee recess at 8:56 p.m.

**Carried**

The meeting reconvened at 9:02 p.m.

**C021/2024** **Moved** by Councillor Sonnenberg that Committee proceed into Closed Session at 9:02 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – 2021 -2025 Municipal Strategic Plan (Draft)  
Section 23 Local Public Body Confidences and Section 17 Personal Privacy – CAO Agreement (Draft)

**Carried**

**C022/2024** **Moved** by Councillor Sonnenberg that Committee come out of Closed Session at 9:57 p.m.

**Carried**

No public present at 9:59 p.m.



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**PP023/2024** **Moved** by Councillor Sonnenberg that Committee recommend that Council approve Closed Session – Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations - 2021 – 2025 Municipal Strategic Plan (DRAFT) as amended.

**Carried**

Deputy Mayor Morton declared adjournment at 7:53 p.m.

Signed:

 Deputy Mayor  
Sandy Morton

 Acting CAO  
Karen St. Martin