



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
February 26, 2024
7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Anna Greenwood, Pat Burns, Esther Sonnenberg, Kyler Mason, Councillor Rebecca Wells (via Zoom)
Staff: Acting CAO Karen St. Martin, A CAO/FM Louise Kormos (via Zoom)
Delegation Curtis Friesen, Metrix Group, LLP (via Zoom)
Press:
Gallery:
Absent:
Late: Mayerthorpe Freelancer Brad Quarin (7:07 p.m.)

CALL TO ORDER

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the February 26, 2024, Agenda.

Addition

Unfinished Business

- 1) Spring Leader's Caucus – Regional Economic Development Alliance Funding Member Request for Decision
- 2) FCM Annual Conference and Tradeshow Attendees

Closed Session

- 3) Section 17 Disclosure Harmful to Personal Privacy and Section and Section 23 Local Public Body Confidences – Chief Administrative Officer Employment Agreement

C063/2024

Moved by Councillor Burns that Council approve the February 26, 2024, Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting February 12, 2024.
Gallery
Change Cliff Whilidal to Theresa Whilidal

C064/2024

Moved by Councillor Burns that Council approve the Regular Meeting Minutes for February 12, 2024, as amended.

Carried



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Council reviewed the minutes of the Special Meeting February 22, 2024.

C065/2024 **Moved** by Councillor Burns that Council approve the Special Meeting Minutes for February 22, 2024, as presented.

Carried

DELEGATION **Curtis Friesen, Metrix Group, LLP – 2023 Financial Statements (Draft)**

C066/2024 **Moved** by Deputy Mayor Morton that Council receive Delegation – Curtis Friesen, Metrix Group, LLP, Financial Statements as of December 31, 2023 (Draft), as information.

Carried

C067/2024 **Moved** by Councillor Sonnenberg that Council approve Town of Mayerthorpe's 2023 Financial Statements for the year ended December 31, 2023 (Draft), as presented.

Carried

Curtis Friesen, Metrix Group, LLP exited Zoom at 7:15 p.m.
ACAO/FM Louise Kormos exited Zoom at 7:15 p.m.

**COMMITTEE
REPORTS**

Council reviewed Council Committee Reports.

C068/2024 **Moved** by Councillor Sonnenberg that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Statement of Revenue & Expenses (Operating)
Statement of Revenue & Expenses (Project)
Statement in Financial Position January 31, 2024

C069/2024 **Moved** by Deputy Mayor Morton that Council receive Staff Reports as information.

Carried



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**UNFINISHED
BUSINESS**

**Spring Leader's Caucus – Regional Economic Development Alliance Funding
Member Request for Decision**

C070/2024 **Moved** by Councillor Mason that Council approve Spring Leaders' Caucus – Regional Economic Development Alliance Funding Member Request for Decision as presented.
Carried

FCM Annual Conference and Tradeshow Attendees

C071/2024 **Moved** by Councillor Greenwood that Council approve Mayor Jabush and Deputy Mayor Morton's attendance at the FCM Annual Conference and Tradeshow in Calgary June 6-9, 2024.
Carried

**NEW
BUSINESS**

Bylaw No. 1190 – Assessment Review Boards (Draft)

C072/2024 **Moved** by Councillor Burns that Council give Bylaw No. 1190 being the 2024 Assessment Review Boards Bylaw first reading.
Carried

Bylaw No. 1191 – 2024 Supplemental Tax Bylaw (Draft)

C073/2024 **Moved** by Deputy Mayor Morton that Council give Bylaw 1191 being the 2024 Supplemental Tax Bylaw first reading.
Carried

Public Works Shop Overhead Door Replacement Project

C074/2024 **Moved** by Councillor Greenwood that Council award 2023 Public Works Shop Overhead Door Replacement Project to Overhead Door Services Ltd. in the amount of \$25,689.60 excluding GST.
Carried

Add Amounts to Tax Roll – Property Maintenance

C075/2024 **Moved** by Councillor Sonnenberg that Council approve adding the following outstanding costs to the following tax rolls:



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Invoice No.	Related Tax Roll #	Amount to be added to Tax Roll (\$)
7812	14900	\$117.60
7813	54400	294.02
7815	26400	705.60

Carried

2024 Sidewalk Survey

C076/2024 **Moved** by Councillor Burns that Council approve 2024 Sidewalk Survey as presented.

Carried

Policy V-001 Snow Removal (Draft)

C077/2024 **Moved** by Councillor Burns that Council approve Policy V-001 Snow Removal as presented.

Carried

2021 – 2025 Municipal Strategic Plan

C078/2024 **Moved** by Councillor Mason that Council approve Municipal Strategic Plan 2021 – 2025 as presented.

Carried

Enable Housing Choice Project Report

C079/2024 **Moved** by Councillor Wells that Council approve Enabling Housing Choice Project Report dated September 23, 2023, as presented.

Carried

Road and Sidewalk Report 2023

C080/2024 **Moved** by Councillor Burns that Council approve Road and Sidewalk Report 2023 dated February 23, 2024, as presented.

Carried

Mayerthorpe Freelancer Brad Quarin left the meeting at 8:06 p.m.



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Sale of Public Lands – Plan 975MC, Block 11, Lot 9 (4813-53Ave.)

- C081/2024** **Moved** by Councillor Greenwood that Council approve Residential Purchase Contract SC20240216 for Plan 975MC, Block 11, Lot 9 in the amount of \$17,000.00, including GST, excluding Realtor Fees as presented.
Carried

Policy X-005 Development Tax Incentive (Draft)

- C082/2024** **Moved** by Councillor Sonnenberg that Council approve Policy X-005 New Construction Incentive as amended excluding Supplemental Municipal Tax.
Carried

India Trade Mission

- C083/2024** **Moved** by Councillor Mason that Council defer India Trade Mission and Correspondence until after Closed Session.
Carried

Councillor Wells exited Zoom at 8:46 p.m.

**CLOSED
SESSION**

**Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – 2021 -2025 Municipal Strategic Plan (Draft)
Section 16 Business Interest of Third Party – License Agreement – United Farmers of Alberta Co-operative Limited.
Section 17 Disclosure Harmful to Personal Privacy and Section and Section 23 Local Public Body Confidences – Chief Administrative Officer Employment Agreement Candidate #9**

- C084/2024** **Moved** by Councillor Greenwood that Council proceed into Closed Session at 8:46 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):



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Section 17 Disclosure Harmful to Personal Privacy and Section and Section 23 Local Public Body Confidences – Chief Administrative Officer Employment Agreement
Candidate #9

Carried

C085/2024 **Moved** by Councillor Mason that Council come out of Closed Session at 9:34 p.m.

Carried

No public present at 9:36 p.m.

C086/2024 **Moved** by Councillor Sonnenberg that Council approve Municipal Strategic Plan 2021 – 2025 (Confidential) portion as presented information.

Carried

C087/2024 **Moved** by Councillor Greenwood that Council approve License Agreement with United Farmers of Alberta Co-operative Limited as presented.

Carried

C088/2024 **Moved** by Deputy Mayor Morton that Council defer CAO Agreement Candidate #9 pending further information.

Carried

India Trade Mission

C089/2024 **Moved** by Deputy Mayor Morton that Council approve Mayor, Chief Administrative Officer, and Acting Economic Development Officer to attend the India Trade Mission sponsored by Growing Globe Immigration Inc.

Carried

CORRESPONDENCE

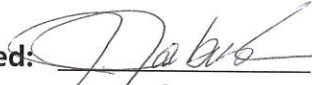
C090/2024 **Moved** by Sonnenberg that Council receive correspondence as information.

Carried

Mayor Jabush declared adjournment at 9:42 p.m.



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Signed:  Mayor
Janet Jabush

 Acting CAO
Karen St. Martin