

Town of Mayerthorpe  
Province of Alberta  
Canada.

## **BY-LAW NO. 1190**

### **A BY-LAW OF THE TOWN OF MAYERTHORPE, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE ASSESSMENT REVIEW BOARDS**

**WHEREAS**, under the authority of, and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and all amendments thereto, a Council must by bylaw establish a Local Assessment Review Board to hear complaints referred to in s. 460.1(1) and a Composite Assessment Review Board to hear complaints referred to in s. 460.1(2);

**AND WHEREAS**, under the authority and subject to the provisions of the *Municipal Government Act*, R.S.A.2000, Chapter M-26, and all amendments thereto, a Council must appoint a Designated Officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the municipality and prescribe the remuneration and duties of that person;

**AND WHEREAS**, Council wishes to establish a Local Assessment Review Board and a Composite Assessment Review Board;

**AND WHEREAS, under s. 454.1(1)** Council must designate one of the members appointed as the Chair of the Local Assessment Review Board and under Section 454.2(1) Council must designate one of the members appointed as the Chair of the Composite Assessment Review Board;

**NOW THEREFORE**, the Council of the Town of Mayerthorpe in the Province of Alberta, duly assembled, hereby enacts as follows:

#### **TITLE**

This Bylaw shall be cited as the "Assessment Review Boards Bylaw".

#### **DEFINITIONS**

**"Board"** means the Capital Region Assessment Services Commission as provided for in this Bylaw;

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**“Chair”** means the Member of an Assessment Review Board designated as Chair under Sections 454.1(2), 454.2(2) or 455(2), as the case may be;

**“Clerk”** means the person appointed to the position of clerk of an Assessment Review Board pursuant to this Bylaw;

**“Composite Assessment Review Board”** means a board established by a Council under Section 454(b) of the *Municipal Government Act*;

**“Council”** means the Council of the Town of Mayerthorpe;

**“Local Assessment Review Board”** means a board established by a Council under Section 454(a) of the *Municipal Government Act*;

**“Manager”** means the representative from the Capital Region Assessment Services Commission who has been appointed as a Designated Officer or his delegate to administer the Assessment Review Boards;

**“Member”** means a member of the Capital Region Assessment Services Commission;

**“Municipal Government Act”** means the *Municipal Government Act*, Statutes of Alberta 2000, c. M-26.

## **ASSESSMENT REVIEW BOARDS**

1. Council hereby establishes the Local Assessment Review Board and the Composite Assessment Review Board.
2. Assessment Review Boards shall carry out the duties and responsibilities as set out in the *Municipal Government Act* and the *Matters Relating to Assessment Complaints Regulation*.

## **APPOINTMENT OF BOARD MEMBERS**

3. Council hereby appoints to the Local Assessment Review Board and Composite Assessment Review Board the Members outlined in Schedule “A” hereto.

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4. Members of an Assessment Review Board may not participate in a hearing of the Board unless the member is qualified as provided for in the regulations.
5. Council hereby prescribes the Members' remuneration and expenses and term of office as provided by the Board from time to time.

#### **APPOINTMENT OF CHAIR FOR ASSESSMENT REVIEW BOARDS**

6. Council hereby appoints the Local Assessment Review Board Chair and Composite Assessment Review Board Chair as outlined in Schedule "A" hereto.
7. Council hereby prescribes the Chair's remuneration and expenses and term of office as provided by the Board from time to time.

#### **CLERK OF THE ASSESSMENT REVIEW BOARDS**

8. Council hereby appoints the Clerk of the Local Assessment Review Board and the Composite Assessment Review Board as outlined in Schedule "A" hereto.
9. The Clerk of the Assessment Review Boards' duties and responsibilities are set out in the *Municipal Government Act Part II, Assessment Review Boards*, and the *Matters Relating to the Assessment Complaints Regulation*.
10. That the Clerk of the Assessment Review Board be appointed as a designated officer for the purposes of the carrying out the duties of the Clerk in accordance with Part 11 of the Municipal Government Act.
11. Council hereby prescribes the Clerk's remuneration as provided by the Board from time to time.

#### **SEVERABILITY**

12. Should any provision of this bylaw be found to be invalid then such invalid provision shall be severed and the remaining provisions of the Bylaw shall be maintained.

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**REPEAL**

13. That Bylaw No. 1172 is repealed.


That this Bylaw shall come into full force and effect on the date of the third reading.

Read a first time this 26<sup>th</sup> day of February, A.D. 2024.

Read a second time this 11<sup>th</sup> day of March, A.D. 2024.

Read a third time and duly passed this 11<sup>th</sup> day of March, A.D. 2024.

**SIGNED** by the Mayor and Chief Administrative Officer this 13 day of March, 2024.



Janet Jabush, Mayor



Karen St. Martin, Acting CAO

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## **SCHEDULE "A"**

### APPOINTMENT OF ASSESSMENT REVIEW BOARD MEMBERS:

1. Chartrand, Darlene
2. Exley, Sheryl
3. Groszko, Tina
4. Hennig, Stewart
5. Knowles, Richard
6. Meier, Denis
7. Ralph, Raymond

### APPOINTMENT OF ASSESSMENT REVIEW BOARDS' CHAIR:

Ralph, Raymond

### APPOINTMENT OF ASSESSMENT REVIEW BOARDS' CLERK:

Gerryl Amorin