



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
December 11, 2023
7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Anna Greenwood, Rebecca Wells, Pat Burns,
Staff: CAO Karen St. Martin via Zoom, ACAO/FM Louise Kormos,
CPO Gervais Kasamba
Press:
Absent: Councillor Esther Sonnenberg

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the December 11, 2023, Agenda.

Addition

New Business

13) Appointment of Councillors to Committees, Boards, Commissions

C442/2023

Moved by Councillor Wells that Council approve the December 11, 2023 Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Council Meeting November 27, 2023.

C443/2023

Moved by Councillor Burns that Council approve the Regular Council Meeting Minutes for November 27, 2023, as presented.

Carried

Council reviewed the minutes of the Special Meeting November 29, 2023.

C444/2023

Moved by Councillor Sonnenberg that Council approve the Special Meeting Minutes for November 29, 2023, as presented.

Carried

Council reviewed the minutes of the Special Meeting December 4, 2023.

C445/2023

Moved by Councillor Burns that Council approve the Special Meeting Minutes for December 4, 2023, as presented.

Carried



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**COUNCIL/
COMMITTEE
REPORTS**

Council Committee Reports

C446/2023 **Moved** by Councillor Sonnenberg that Council receive Council Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Bank Reconciliation November 30, 2023

C447/2023 **Moved** by Councillor Wells that Council receive Staff Reports as information.

Carried

CPO Kasamba entered the meeting at 7:12 p.m.

**UNFINISHED
BUSINESS**

Plan 762 1312, Block 8 Lot 7G – Unsightly Premises Order Appeal

C448/2023 **Moved** by Councillor Greenwood that Council submit letter to landowner (appellant) directing to make an appeal to Court of King's Bench.

Carried

CPO Kasamba left the meeting at 7:19 p.m.

**NEW
BUSINESS**

Bylaw No. 1189 Borrowing Bylaw for Land Purchase for Future Lagoon Expansion

C449/2023 **Moved** by Councillor Sonnenberg that Council give Bylaw No. 1189 being the Borrowing Bylaw for the Lagoon Expansion Land Purchase first reading.

Carried

2024 Municipal Law Seminars

C450/2023 **Moved** by Councillor Greenwood that Council authorized each Councillor to attend one Municipal Law Seminar of their choice of the following:

2024 Reynolds Mirth Richards & Farmer LLP Law Seminar February 9, 2024

2024 Brownlee LLP Law Seminar February 15, 2024

Carried



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Chief Administrative Officer Employment Opportunity Advertisement (DRAFT)

- C451/2023** **Moved** by Councillor Sonnenberg that Council approve the Chief Administrative Officer’s Employment Opportunity Advertisement (Draft) as presented.
Carried

Notice of Motion – Number of Councillors

- C452/2023** **Moved** by Deputy Mayor Morton that Council approve adding Number of Councillors to the next regular Council meeting agenda.
Carried

Add Amounts to Tax Roll – Property Maintenance

- C453/2023** **Moved** by Councillor Greenwood That Council approve adding the following outstanding costs to the following tax rolls:

Invoice No.	Related Tax Roll #	Amount to be added to Tax Roll (\$)
7705	14900	\$117.60
7738	48400	858.39
7739	54400	297.96
7740	14900	114.45
7741	6000	85.83
7743	33700	109.00
7801	6000	85.83

Carried

Letter of Inquiry – Recycle Program

- C454/2023** **Moved** by Deputy Mayor Morton that Council direct Mayor Jabush to respond to Mr. & Mrs. Danielson providing the information requested.
Carried



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Councillor Resignation

C455/2023 **Moved** by Councillor Wells that Council receive Councillor Claybrook's resignation dated November 27, 2023, as information.
Carried

C456/2023 **Moved** by Councillor Burns that Council schedule a By-Election on February 26, 2024.
Carried

2023 Council Evaluation

C457/2023 **Moved** by Councillor Burns that Council receive 2023 Council Evaluation as information.
Carried

C458/2023 **Moved** by Deputy Mayor Morton that Council direct Administration to update Policy I-014 Schedule "B" to provide for a different tool for the 2024 Council Evaluation.
Carried

Recreation External Grants

C459/2023 **Moved** by Councillor Greenwood that Council approve External Recreation Grant application from Mayerthorpe Minor Hockey for Mini Stick Rink in the amount of \$2,000.00, excluding GST.
Carried

Regular Council Meeting Cancellation

C460/2023 **Moved** by Deputy Mayor Morton that Council cancel the December 25, 2023 Regular Council meeting with staff to advertise cancellation accordingly.
Carried

Vitalization Grant Application

C461/2023 **Moved** by Councillor Burns that Council approve transfer of \$1,250.00 from Economic Development Grant to 2023 Business Revitalization Grant.
Carried



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C462/2023 **Moved** by Councillor Greenwood that Council approve Vitalization Grant Program Application from Patricia and Kelly Granley in the amount of \$2,500, funds to be taken from 2023 Vitalization Grant Fund, subject to receipt of quotes.

Carried

Reallocation of Funds to Purchase Fire Hydrants

C463/2023 **Moved** by Councillor Wells that Council approve transfer of \$11,811.00 from 2023 Public Works General to 2023 Water General for the purchase of two new fire hydrants.

Carried

Appointment of Councillors to Committees, Boards, Commissions

C464/2023 **Moved** by Councillor Greenwood that Council remove the following from the Committee list:

Mayerthorpe and District Agricultural Society

Mayerthorpe Sportsgrounds Society

Carried

C465/2023 **Moved** by Councillor Sonnenberg that Council approve Council appointments to remaining Committees, Commissions, Boards and Authorities as assigned.

Carried

CORRESPONDENCE

None.

CLOSED SESSION

Section 17 Disclosure Harmful to Personal Privacy, Section 23 Local Public Body Confidences – Offer to Purchase and Purchase and Sales Agreement (SE 22-57-8-W5M)

C466/2023 **Moved** by Deputy Mayor Morton that Council proceed into Closed Session at 8:52 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

Section 17 Disclosure Harmful to Personal Privacy, Section 23 Local Public Body Confidences – Offer to Purchase and Purchase and Sales Agreement (SE 22-57-8-W5M)

Carried



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CAO Karen St. Martin declared she was alone for the Closed Session.

C467/2023 **Moved** by Councillor Sonnenberg that Council come out of Closed Session at 9:00 p.m.

Carried

No public present at 9:02 p.m.

C468/2023 **Moved** by Councillor Burns that Council direct Administration to proceed with Offer to Purchase and Purchase and Sale Agreement (SE 22-57-8-W5M) as presented.

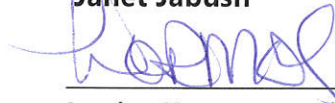
Carried

**ADJOURN-
MENT**

Mayor Jabush adjourned the meeting at 9:03 p.m.

Signed:  Mayor

Janet Jabush

 A CAO

Louise Kormos