



**TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL**

October 23, 2023

7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Anna Greenwood, Esther Sonnenberg,
Rebecca Wells, Marc Claybrook
Staff: CAO Jennifer Sunderman, CPO Gervais Kasamba
Press:
Absent:
Late:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:03 p.m.

AGENDA

Council reviewed the October 23, 2023 Agenda.

Addition

New Business

7) Northern and Regional Economic Development Program Grant – Main Street Enhancement Project

C349/2023

Moved by Deputy Mayor Morton that Council approve the October 23, 2023 Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting October 10, 2023.

C350/2023

Moved by Councillor Burns that Council approve the Regular Meeting Minutes for October 10, 2023, as presented.

Carried

**COMMITTEE
REPORTS**

Council reviewed Council Committee Reports.

C351/2023

Moved by Councillor Wells that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Statement of Revenue & Expenses (Operating) September 30, 2023
Statement of Revenue & Expenses (Project) September 30, 2023
Statement in Financial Position September 30, 2023



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C352/2023 **Moved** by Deputy Mayor Burns that Council receive Staff Reports as information.
Carried

**UNFINISHED
BUSINESS** None.

**NEW
BUSINESS** **Bylaw No. 1188 Code of Conduct**

C353/2023 **Moved** by Councillor Sonnenberg that Council give Bylaw No. 1188 Code of Conduct Bylaw first reading.
Carried

Mayerthorpe Emergency Services Society Firefighter's Ball – Donation

C354/2023 **Moved** by Deputy Mayor Morton that Council approve donation to Mayerthorpe Emergency Services Society in the amount of \$100.00, funds to be taken from 2023 Operating Budget - Council – Special Recognition.
Carried

CPO Kasamba entered the meeting at 7:55 p.m.

45th Street – Name Request

C355/2023 **Moved** by Councillor Claybrook that Council approve naming 45th street between 44th Street and 46 Avenue as "Kate Patrick Drive".
Carried

Recommendations for Strategic Plan Review from Wildfire Hazard Risk Assessment Report 2022

C356/2023 **Moved** by Councillor Sonnenberg that Council include the recommendations from the Wildfire Hazard Risk Assessment Report 2022 presentation in the strategic plan meeting discussions.
Carried



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Special Council Meeting Dates – 2024 Project Plan Projection (Capital) Budget and 2024 – 2026 Operating Budget Review

C357/2023 **Moved** by Councillor Sonnenberg that Council schedule Special Council Meetings on November 15th, 2023 commencing at 6:00 pm, on November 23, 2023 commencing at 6:00 pm, on November 29th, 2023 commencing at 6:00 pm, and on December 4th, 2023 commencing at 6:00 pm, in Council Chambers at the Town Administration Building for the purpose of 2024 Project Plan Projection (Capital) Budget and 2024 to 2026 Operating Budget deliberations.

Carried

Plan 762 1312, Block 8, Lot 7G - Nuisance/Unsightly Premise Order Appeal

C358/2023 **Moved** by Councillor Sonnenberg that Council authorize a 60 day extension from the date of Council's response letter to allow the homeowner time to provide proof that a Safety Codes Officer has inspected the home and verified that the home can be renovated, with any and all costs associated, being the responsibility of the homeowner.

Carried

C359/2023 **Moved** by Councillor Morton that Council direct Mayor Jabush to provide a written response to the Landowner.

Carried

CPO Gervais Kasamba left the meeting at 8:44 p.m.

**CORRESP
ONDENCE**

Alberta Police Funding Model Resource Allocation

C360/2023 **Moved** by Councillor Wells that Council receive correspondence as information.

Carried

**CLOSED
SESSION**

- 1) Section 17 Disclosure Harmful to Personal Privacy and Section 21 Disclosure Harmful to Intergovernmental Relations – Plan 982 2821, Lot 1**
- 2) Section 23 Local Public Body Confidences – Family and Community Support Services Funding Agreement 2023 – 2025**
- 3) Section 17 Disclosure Harmful to Personal Privacy and Section 19 Confidential Evaluations – 2023 Chief Administrative Officer Performance Appraisal**



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C361/2023 **Moved** by Councillor Sonnenberg that Council proceed into Closed Session at 8:57 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

- 1) Section 17 Disclosure Harmful to Personal Privacy and Section 21 Disclosure Harmful to Intergovernmental Relations – Plan 982 2821, Lot 1.
- 2) Section 23 Local Public Body Confidences – Family and Community Support Services Funding Agreement 2023 – 2025.
- 3) Section 17 Disclosure Harmful to Personal Privacy and Section 19 Confidential Evaluations – 2023 Chief Administrative Officer Performance Appraisal

Carried

CAO Jennifer Sunderman left the meeting at 9:10 p.m.

C362/2023 **Moved** by Councillor Sonnenberg that Council come out of Closed Session at 9:51 p.m.

Carried

No public present at 9:53 p.m.

C363/2023 **Moved** by Councillor Sonnenberg that Council approve unbudgeted expenditure to complete exhaustive survey in the amount of \$5,000.00, excluding GST.

Carried

C364/2023 **Moved** by Deputy Mayor Morton that Council approve transfer from 2023 – Reserves – Planning to 2023 Operating Budget – Planning – Contracted Services in the amount of \$5,000.00.

Carried

C365/2023 **Moved** by Councillor Wells that Council approve Family and Community Support Services Funding Amendment 2023 - 2025 as presented.

Carried

C366/2023 **Moved** by Councillor Claybrook that Council approve Unbudgeted Expense – Contribution to Family and Community Support Services in the amount of \$440.30.

Carried



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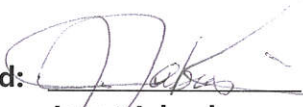
C367/2023 **Moved** by Councillor Claybrook that Council approve Crouse Developments Inc. to complete a Chief Administrative Officer Performance Appraisal starting as soon as practicable based on contractor availability in the amount of \$1,175.00, excluding GST.


Carried

C368/2023 **Moved** by Councillor Greenwood direct Administration to draft an Employment Agreement Addendum as per Closed Session - Section 17 – Disclosure Harmful to Personal Privacy and Section 19 Confidential Evaluations – 2023 Chief Administrative Officer Performance Appraisal discussion.

Carried

Mayor Jabush declared adjournment at 9:55 p.m.

Signed:  Mayor
Janet Jabush

 CAO
Jennifer Sunderman