



**TOWN OF MAYERTHORPE**  
**REGULAR MEETING MINUTES OF COUNCIL**  
**August 28, 2023**  
**7:00 p.m.**

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**IN**

**ATTENDANCE**

**Mayor:** Janet Jabush  
**Deputy Mayor:** Sandy Morton  
**Councillors:** Pat Burns, Anna Greenwood, Esther Sonnenberg,  
Rebecca Wells, Marc Claybrook  
**Staff:** CAO Jennifer Sunderman  
**Press:**  
**Absent:**  
**Late:**

**CALL TO  
ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

**AGENDA**

Council reviewed the August 28, 2023 Agenda.

**C249/2023**

**Moved** by Deputy Mayor Morton that Council approve the August 28, 2023 Agenda as presented.

**Carried**

**MINUTES**

Council reviewed the minutes of the Regular Meeting July 24, 2023.

**C250/2023**

**Moved** by Councillor Burns that Council approve the Regular Meeting Minutes for July 24, 2023, as presented.

**Carried**

**CLOSED  
SESSION**

**Section 17 Disclosure Harmful to Personal Privacy and Section 21 Disclosure Harmful to Intergovernmental Relations – Delegation – Plan 982 2821, Lot 1  
Section 16 Disclosure Harmful to Business Interest of Third Party and Section 23 Local Public Body Confidences – Integrity Waste Solutions Amending Agreement  
Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – Rural Transit Solution Funds – West End Bus Enhancement Project Agreement**

**C251/2023**

**Moved** by Deputy Mayor Morton that Council proceed into Closed Session at 7:02 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

- 1) Section 17 Disclosure Harmful to Personal Privacy and Section 21 Disclosure Harmful to Intergovernmental Relations – Delegation – Plan 982 2821, Lot 1



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- 2) Section 16 Disclosure Harmful to Business Interest of Third Party and Section 23 Local Public Body Confidences – Integrity Waste Solutions Amending Agreement
- 3) Section 23 Local Public Body Confidences and Section 21 Disclosure Harmful to Intergovernmental Relations – Rural Transit Solution Funds – West End Bus Enhancement Project Agreement

**Carried**

**C252/2023**     **Moved** by Councillor Sonnenberg that Council come out of Closed Session at 8:26 p.m.

**Carried**

No public present at 8:29 p.m.

**C253/2023**     **Moved** by Councillor Wells that Council receive delegations Cheryl and Ronald Lloyd Plan 982 2821, Lot 1 as information.

**Carried**

**C254/2023**     **Moved** by Councillor Sonnenberg that Council approve entering into amending agreement with Integrity Waste Solutions Inc. for provision of commercial recycling via the cart system in the Town of Mayerthorpe as presented.

**Carried**

**C255/2023**     **Moved** by Councillor Greenwood that Council approve Permanent Public Transit Program - Rural Transit Solutions Fund Contribution Agreement for the purchase of an accessible electric vehicle and install supporting infrastructure to expand the West End Bus services in the Town of Mayerthorpe, Lac Ste. Anne County and Woodlands County, Alberta as presented.

**Carried**

**COMMITTEE  
REPORTS**

Council reviewed Council Committee Reports.

**C256/2023**     **Moved** by Councillor Wells that Council receive Committee Reports as information.

**Carried**

**STAFF  
REPORTS**

CAO Report  
Statement of Revenue & Expenses (Operating) July 31, 2023  
Statement of Revenue & Expenses (Project) July 31, 2023  
Statement in Financial Position July 31, 2023



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**C257/2023** Bank Reconciliation July 31, 2023  
**Moved** by Deputy Mayor Morton that Council receive Staff Reports as information.  
**Carried**

**UNFINISHED  
BUSINESS** None.

**NEW  
BUSINESS** **Bylaw No. 1183 Amending Bylaw No. 1175 Miscellaneous Rates and Fees Bylaw  
Schedule "B", Schedule "C", and Schedule "F"**

**C258/2023** **Moved** by Councillor Burns that Council give Bylaw No. 1183 Amending Bylaw No.  
1175 Miscellaneous Rates and Fees Bylaw first reading.  
**Carried**

**C259/2023** **Moved** by Councillor Claybrook that Council give Bylaw No. 1183 Amending Bylaw  
No. 1175 Miscellaneous Rates and Fees Bylaw second reading.  
**Carried**

**C260/2023** **Moved** by Councillor Burns that Council unanimously agree to proceed with giving  
Bylaw 1183 Amending Bylaw No. 1175 Miscellaneous Rates and Fees Bylaw third  
reading.  
**Carried**

**C261/2023** **Moved** by Councillor Sonnenberg that Council give Bylaw No. 1183 Amending Bylaw  
No. 1175 Miscellaneous Rates and Fees Bylaw third reading.  
**Carried**

**Bylaw No.1184 Borrowing Bylaw for Sewer Lift Station Upgrade Project**

**C262/2023** **Moved** by Councillor Sonnenberg that Council give Bylaw No. 1184 being the  
Borrowing Bylaw for the Sewer Lift Station Upgrade first reading.  
**Carried**

**Annual Employee Appreciation BBQ**

**C263/2023** **Moved** by Councillor Wells that Council set a date of September 6, 2023 at 12:00 pm  
for the Annual Employee Appreciation BBQ.  
**Carried**



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**2021 – 2025 Strategic Planning Review Workshop**

**C264/2023** **Moved** by Councillor Greenwood that Council approve the 2021 to 2025 Strategic Plan Review Workshop on October 6, 2023, at Mayerthorpe Exhibition Centre mezzanine, facilitated by Nolan Crouse, Crouse Developments Inc.  
**Carried**

**Invitation to Private Dinner with Premiere Danielle Smith Hosted by MLA Shane Getson**

**C265/2023** **Moved** by Councillor Wells that Council approve Mayor Jabush attendance at a Private Dinner with Premiere Danielle Smith hosted by MLA Shane Getson on August 6, 2023, at the Anohka Distillery, 53124 Hwy 770, Parkland County, at 5:30 p.m.  
**Carried**

**Messy Cup Tournament – Sponsorship Request**

**C266/2023** **Moved** by Deputy Mayor Morton that Council direct Administration to provide team prizes for the Messy Cup Golf Tournament, funds to be taken from 2023 Operating budget - Economic Development - Advertising.  
**Carried**

**CN – Public Rail Safety Week Resolution**

**C267/2023** **Moved** by Councillor Sonnenberg that Council approve the Resolution in Support of Public - Rail Safety held across Canada and the United States from September 18, to 24, 2023.  
**Carried**

**2023 Tax Recovery – Public Auction Related to Land**

**C268/2023** **Moved** by Deputy Mayor Morton that Council offer for sale pursuant to Section 418 of the *Municipal Government Act*, by public auction, in the Town of Mayerthorpe Office, 4911 – 52<sup>nd</sup> Street, Mayerthorpe, Alberta, Thursday October 26, 2023, at 9:30 a.m., the following properties:

- 1) Plan 1371HW, Block 19, Lot 2; minimum reserve bid of \$137,500
- 2) Plan 8021844, Block 33, Lot 1; minimum reserve bid of \$34,100
- 3) Plan 8021844, Block 33, Lot 2; minimum reserve bid of \$33,100
- 4) Plan 8021844, Block 33, Lot 3; minimum reserve bid of \$33,100



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- 5) Plan 8021844, Block 33, Lot 4; minimum reserve bid of \$33,400
- 6) Plan 8021844, Block 33, Lot 5; minimum reserve bid of \$34,000
- 7) Plan 8021844, Block 33, Lot 6; minimum reserve bid of \$35,500
- 8) Plan 8021844, Block 33, Lot 7; minimum reserve bid of \$37,300
- 9) Plan 8021844, Block 33, Lot 8; minimum reserve bid of \$34,600
- 10) Plan 8021844, Block 33, Lot 9; minimum reserve bid of \$34,100
- 11) Plan 8021844, Block 33, Lot 10; minimum reserve bid of \$32,500
- 12) Plan 8021844, Block 33, Lot 11; minimum reserve bid of \$32,500
- 13) Plan 8021844, Block 33, Lot 12; minimum reserve bid of \$32,400
- 14) Plan 8021844, Block 33, Lot 13; minimum reserve bid of \$3,500
- 15) Plan 8021844, Block 33, Lot 14; minimum reserve bid of \$3,600
- 16) Plan 8021844, Block 33, Lot 15; minimum reserve bid of \$3,700
- 17) Plan 8021844, Block 33, Lot 16; minimum reserve bid of \$3,500
- 18) Plan 8021844, Block 33, Lot 17; minimum reserve bid of \$3,400
- 19) Plan 8021844, Block 33, Lot 18; minimum reserve bid of \$3,400
- 20) Plan 8021844, Block 33, Lot 19; minimum reserve bid of \$3,300
- 21) Plan 8021844, Block 33, Lot 20; minimum reserve bid of \$3,400
- 22) Plan 8021844, Block 34, Lot 21; minimum reserve bid of \$3,400
- 23) Plan 8021844, Block 34, Lot 1; minimum reserve bid of \$3,400
- 24) Plan 8021844, Block 34, Lot 2; minimum reserve bid of \$3,300
- 25) Plan 8021844, Block 34, Lot 3; minimum reserve bid of \$3,300
- 26) Plan 8021844, Block 34, Lot 4; minimum reserve bid of \$3,400
- 27) Plan 8021844, Block 34, Lot 5; minimum reserve bid of \$3,400
- 28) Plan 8021844, Block 34, Lot 6; minimum reserve bid of \$3,600
- 29) Plan 8021844, Block 34, Lot 7; minimum reserve bid of \$3,700
- 30) Plan 8021844, Block 34, Lot 8; minimum reserve bid of \$3,600
- 31) Plan 8021844, Block 34, Lot 9; minimum reserve bid of \$3,300
- 32) Plan 8021844, Block 34, Lot 10; minimum reserve bid of \$3,300
- 33) Plan 8021844, Block 34, Lot 11; minimum reserve bid of \$3,300
- 34) Plan 8021844, Block 34, Lot 12; minimum reserve bid of \$3,300
- 35) Plan 8021844, Block 34, Lot 13; minimum reserve bid of \$3,300
- 36) Plan 8021844, Block 34, Lot 14; minimum reserve bid of \$3,300
- 37) Plan 8021844, Block 34, Lot 15; minimum reserve bid of \$3,400
- 38) Plan 8021844, Block 34, Lot 16; minimum reserve bid of \$3,500
- 39) Plan 8021844, Block 34, Lot 17; minimum reserve bid of \$3,400
- 40) Plan 8021844, Block 34, Lot 18; minimum reserve bid of \$3,900
- 41) Plan 8021844, Block 34, Lot 19; minimum reserve bid of \$3,700
- 42) Plan 8021844, Block 34, Lot 20; minimum reserve bid of \$4,400
- 43) Plan 8021844, Block 34, Lot 21; minimum reserve bid of \$3,700



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44) Plan 8021844, Block 34, Lot 22; minimum reserve bid of \$3,400

and that Council establish the terms of the sale as: Cash or debit, 25% Deposit of bid amount on day of auction, balance due within 10 days, on an "as is, where is" basis. Goods and Services Taxes (GST) will be applicable as per federal statutes.

**Carried**

**CORRESP  
ONDENCE**

**YRL Letter to the Town of Mayerthorpe**

**YRL 2022 Annual Report**

**YRL 2022 Return on Investment for Mayerthorpe Public Library**

**Apex Alberta – Alberta’s Flight Plan – Unlocking Economic Opportunities with Remotely Piloted Aircraft Systems**

**Alberta Municipal Affairs – Response Letter – Importance of Libraries in the Community and Funding**

**AB Muni’s 2023 Convention - Resolutions**

**C269/2023**

**Moved** by Councillor Wells that Council receive correspondence as information.

**Carried**

Mayor Jabush declared adjournment at 9:09 p.m.

Signed:  Mayor  
Janet Jabush

 CAO  
Jennifer Sunderman