



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
September 25, 2023
7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Anna Greenwood, Esther Sonnenberg,
Rebecca Wells, Marc Claybrook
Staff: CAO Jennifer Sunderman
Press:
Absent:
Late:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:01 p.m.

AGENDA

Council reviewed the September 25, 2023 Agenda.

Additions

Closed Session

2) Section 16 Disclosure Harmful to Economic and Other Interests of a Public Body – Alberta Municipalities Power +

C285/2023

Moved by Deputy Mayor Morton that Council approve the September 25, 2023 Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting September 11, 2023.

C286/2023

Moved by Councillor Burns that Council approve the Regular Meeting Minutes for September 11, 2023, as presented.

Carried

**COMMITTEE
REPORTS**

Council reviewed Council Committee Reports.

C287/2023

Moved by Deputy Mayor Morton that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Statement of Revenue & Expenses (Operating) August 31, 2023
Statement of Revenue & Expenses (Project) August 31, 2023



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Statement in Financial Position August 31, 2023

C288/2023 **Moved** by Councillor Wells that Council receive Staff Reports as information.
Carried

**UNFINISHED
BUSINESS** None.

**NEW
BUSINESS** **Bylaw No. 1181 Amending Bylaw No. 1076 Property Maintenance Bylaw**

C289/2023 **Moved** by Deputy Mayor Morton that Council give Bylaw No. 1181 Amending Bylaw No. 1076 Property Maintenance Bylaw first reading.
Carried

Bylaw No.1182 Amending Bylaw No. 1077 Nuisance & Unsightly Maintenance

C290/2023 **Moved** by Councillor Wells that Council give Bylaw No. 1182 Amending Bylaw No. 1077 Nuisance & Unsightly Maintenance first reading.
Carried

Policy V – Public Works Policy Review

C291/2023 **Moved** by Councillor Claybrook that Council delete Policy V-015 Approach Installations.
Carried

C292/2023 **Moved** by Councillor Claybrook that Council approve Policy V-005 Access Extension and New Access as amended.
Carried

C293/2023 **Moved** by Councillor Claybrook that Council approve V-009 Street Sweeping, V-014 Compost, and Policy V-017 Spring and Fall Cleanup as amended.
Carried

Policy II-021 Communications and Advertising

C294/2023 **Moved** by Councillor Sonnenberg that Council approve Policy II-021 Communications and Advertising as presented.
Carried



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Policy III-005 Employee Compensation, Benefits and Allowances

- C295/2023** **Moved** by Councillor Wells that Council approve Policy III-005 Employee Compensation, Benefits and Allowances as presented.
Carried

2023 Budget Highlights and Financial Report

- C296/2023** **Moved** by Councillor Burns that Council approve the 2023 Budget Highlights and Financial Report as presented.
Carried

Mayerthorpe and Area Business Support Network (BSN) Labour Market Attraction and Retention Partnership Project

- C297/2023** **Moved** by Councillor Greenwood that Council approve Mayerthorpe and Area Business Support Network Labour Market Attraction and Retention Project funding request to complete two (2) events in 2023 in the amount of \$2,000, funds to be reallocated from 2023 Operating Budget – Economic Development - Advertising to 2023 Operating Budget – Economic Development – Other Expense - Workshops.
Carried

- C298/2023** **Moved** by Councillor Greenwood that Council refer Mayerthorpe and Area Business Support Network Labour Market Attraction and Retention Project funding request to complete four (4) events in 2024 in the amount of \$2,000 to 2024 Budget Deliberations.
Carried

Unbudgeted Expenditure – Mayerthorpe Aquatic Centre – Building Repairs

- C299/2023** **Moved** by Councillor Wells that Council approve Unbudgeted Expenditure – Mayerthorpe Aquatic Centre Building Repairs for the following, excluding GST:
 Splash Pad Booster Pump Installation - \$6,019.21
 Relocate Unit Heater - \$2,280.00
Carried



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C300/2023 **Moved** by Councillor Wells that Council approve transfer of \$8,299.21 from 2023 Recreation Reserve to 2023 Operating Budget – Recreation – Building Repairs and Maintenance.

Carried

Unbudgeted Expenditure – Mayerthorpe Exhibition Centre – Equipment Repairs

C301/2023 **Moved** by Councillor Greenwood that Council approve Unbudgeted Expenditure – Mayerthorpe Exhibition Centre Equipment Repairs for the following, excluding GST:

- Condenser Variable Frequency Drive and Compressor #1 Motor – \$12,350.00
- Two (2) Radiant Tube Overhead Heaters - \$10,652.86

Carried

C302/2023 **Moved** by Councillor Burns that Council approve transfer of \$10,652.86 from 2023 Recreation Reserve to 2023 Operating Budget – Recreation – Equipment Repairs and Maintenance.

Carried

C303/2023 **Moved** by Councillor Sonnenberg that Council approve transfer of Ice Plant Equipment Repairs Project to the 2023 Project Plan Projection in the amount of \$12,350.00, excluding GST.

Carried

**CORRESP
ONDENCE**

Alberta Beach By-Election Results

Town of Mayerthorpe – Rural Transit Solution Fund – WEB Enhancement Project

C304/2023 **Moved** by Councillor Sonnenberg that Council receive correspondence as information.

Carried

**CLOSED
SESSION**

Section 17 Disclosure Harmful to Personal Privacy – Unbudgeted Expenditure – Economic Development – Contracted Service

Section 16 Disclosure Harmful to Economic and Other Interests of a Public Body – Alberta Municipalities Power +

C305/2023 **Moved** by Deputy Mayor Morton that Council proceed into Closed Session at 7:53 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

1) Section 17 Disclosure Harmful to Personal Privacy – Unbudgeted Expenditure –



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Economic Development – Contracted Service

2) Section 16 Disclosure Harmful to Economic and Other Interests of a Public Body –
Alberta Municipalities Power +

Carried

C306/2023 **Moved** by Councillor Sonnenberg that Council come out of Closed Session at 8:23 p.m.

Carried

No public present at 8:25 p.m.

C307/2023 **Moved** by Councillor Sonnenberg that Council approve Unbudgeted Expenditures – Economic Development Department – Contracted Services in the amount of \$13,606.25, excluding GST.

Carried

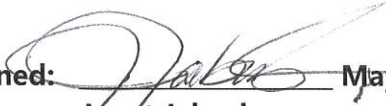
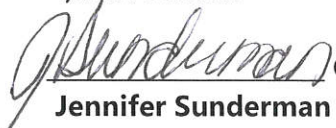
C308/2023 **Moved** by Councillor Sonnenberg that Council approve transfer of \$15,000.00 from 2023 Operating Budget – Economic Development – Wages and Employer Contributions to 2023 Operating Budget – Economic Development – Contracted Services.

Carried

C309/2023 **Moved** by Councillor Burns that Council approve execution of the amended Power+ Contract to participate in the Alberta Municipalities Power+ for procurement of electricity for Town of Mayerthorpe.

Carried

Mayor Jabush declared adjournment at 8:27 p.m.

Signed:  Mayor
Janet Jabush
 CAO
Jennifer Sunderman