



**TOWN OF MAYERTHORPE
POLICIES AND PRIORITIES COMMITTEE MINUTES
May 15, 2023
7:00 p.m.**

IN

ATTENDANCE

Mayor:
Deputy Mayor: Sandy Morton
Councillors: Pat Burns, Marc Claybrook Anna Greenwood, Rebecca Wells
Staff: CAO Jennifer Sunderman,
Delegation: FCSS Director/Recreation Manager Duncan Milloy

Absent: Esther Sonnenberg

**CALL TO
ORDER**

Deputy Mayor Morton called the meeting to order at 7:00 p.m.

AGENDA

The Committee reviewed the May 15, 2023 Agenda.

Addition:

New Business

8) Policy III-005 Employee Compensation, Benefits and Allowances Non-Salary Grid Schedule B

PP046/2023

Moved by Councillor Claybrook that Committee approve the May 15, 2023 Agenda as amended.

Carried

MINUTES

Committee reviewed the Minutes of April 17, 2023.

PP047/2023

Moved by Councillor Greenwood that Committee approve the April 17, 2023 Minutes as presented.

Carried

**DELEGAT
IONS**

Duncan Milloy FCSS Director/Recreation Manager – 1st Quarterly Report

PP048/2023

Moved by Councillor Greenwood that Committee receive delegation FCSS Director/Recreation Manager Duncan Milloy – 1st Quarter FCSS/Recreation Report 2023 as information.

Carried

Duncan Milloy FCSS Director/Recreation Manager left the meeting at 7:18 p.m.

**UNFINISHED
BUSINESS**

None.



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**NEW
BUSINESS**

Bylaw No. 1175 – 2023 Miscellaneous Rates and Fees

PP049/2023 **Moved** by Councillor Burns that Committee recommend that Council give Bylaw No.1175 being the 2023 Miscellaneous Rates and Fees Bylaw first reading.

Carried

Bylaw No. 1176 – 2023 Operating Borrowing Bylaw

PP050/2023 **Moved** by Councillor Wells that Committee recommend Council give Bylaw 1176 being the 2023 Operating Borrowing Bylaw first reading.

Carried

Bylaw No. 1178 – Waste Collection, Recycle Collection, and Disposal

PP051/2023 **Moved** by Councillor Burns that Committee recommend that Council give Bylaw No. 1178 being the Waste Collection, Recycle Collection and Disposal Bylaw first, second, and third reading.

Carried

Bylaw No. 1179 – Cancellation of Portion of Plan 373CL

PP052/2023 **Moved** by Councillor Wells that Committee recommend that Council give Bylaw No. 1179 Cancellation of a Portion of Plan 373CL first, second, and third reading.

Carried

Personnel Policy Section III Review

PP053/2023 **Moved** by Councillor Burns that Committee recommend Council approve:

Policy III-001 Personnel Policy General Guidelines
Policy III-002 Personnel Policy Definitions
Policy III-003 Employee Hiring, Terms and Conditions
Policy III-004 Employee Code of Ethics and Conduct
Policy III-005 Employee Compensation, Benefits and Allowances
Policy III-006 Employee Vacation and Other Leaves
Policy III-007 Workplace Anti-Harassment Policy
Policy III-008 Information Technology
Policy III-009 Employee Education and Professional Development
Policy III-010 Employee Miscellaneous Policy
as presented.



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2023 Action List – 1st Quarter Update

PP054/2023 **Moved** by Councillor Wells that Committee receive 2023 Action List Report – 1st Quarter Update as information.

Carried

2021 – 2025 Strategic Directives Plan – 2023 1st Quarter Update

PP055/2023 **Moved** by Councillor Claybrook that Committee receive the 2021 to 2025 Strategic Directives Plan – 2023 1st Quarter update as information.

Carried

Policy III-005 Employee Compensation, Benefits and Allowances Non-Salary Grid Schedule B

PP056/2023 **Moved** by Councillor Greenwood that Committee recommend Council approve Policy III-005 Employee Compensation, Benefits and Allowances, Non-Salary Grid Schedule B effective May 1, 2023 as presented.

Carried

**CLOSED
SESSION**

None.

Deputy Mayor Morton declared adjournment at 8:07 p.m.

Signed:  Deputy Mayor
Sandy Morton

 CAO
Jennifer Sunderman