



**TOWN OF MAYERTHORPE  
SPECIAL MEETING MINUTES OF COUNCIL  
May 31, 2023  
4:00 p.m.**

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**IN**

**ATTENDANCE**

**Mayor:**

**Deputy Mayor:**

Sandy Morton

**Councillors:**

Pat Burns, Anna Greenwood, Rebecca Wells (via Zoom), Marc Claybrook

**Staff:**

CAO Jennifer Sunderman, ACAO Louise Kormos

**Press:**

**Absent:**

Councillor Esther Sonnenberg

**Late:**

**CALL TO  
ORDER**

Deputy Mayor Morton called the meeting to order at 4:00 p.m.

**AGENDA**

Council reviewed the May 31, 2023 Agenda.

**C182/2023**

**Moved** by Councillor Greenwood that Council approve the May 31, 2023 Agenda as presented.

**Carried**

**MINUTES**

None.

**COMMITTEE  
REPORTS**

None.

**STAFF  
REPORTS**

None.

**UNFINISHED  
BUSINESS**

None.

**NEW  
BUSINESS**

**Personnel Policy Section III Review**

**SP183/2023**

**Moved** by Councillor Burns that Council rescind C177/2023.

**Carried**

**SP184/2023**

**Moved** by Councillor Greenwood that Council approve:  
Policy III-001 Personnel Policy General Guidelines  
Policy III-002 Personnel Policy Definitions  
Policy III-003 Employee Hiring, Terms and Conditions



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Policy III-004 Employee Code of Ethics and Conduct  
 Policy III-005 Employee Compensation, Benefits and Allowances  
 Policy III-007 Workplace Anti-Harassment Policy  
 Policy III-008 Information Technology  
 Policy III-009 Employee Education and Professional Development  
 Policy III-010 Employee Miscellaneous Policy  
 as presented.

**Carried**

**SP185/2023**      **Moved** by Councillor Burns that Council approve Policy III-006 Employee Vacation and Other Leaves as presented.

Councillor Greenwood requested a recorded vote.

**In Favour**

Councillor Wells  
 Councillor Burns  
 Deputy Mayor Morton

**Opposed**

Councillor Claybrook  
 Councillor Greenwood

**Carried**

**CORRESP  
ONDENCE**

None.

Deputy Mayor Morton declared adjournment at 4:22 p.m.

Signed:  Deputy Mayor  
 Sandy Morton

 CAO  
 Jennifer Sunderman