



**TOWN OF MAYERTHORPE  
REGULAR MEETING MINUTES OF COUNCIL**

**June 26, 2023**

**7:00 p.m.**

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**IN**

**ATTENDANCE**

**Mayor:**  
**Deputy Mayor:** Sandy Morton  
**Councillors:** Pat Burns, Anna Greenwood, Marc Claybrook, Esther  
Sonnenberg  
**Staff:** CAO Jennifer Sunderman  
**Press:**  
**Absent:** Councillor Rebecca Wells  
**Late:** Janet Jabush (7:06 p.m.)

**CALL TO  
ORDER**

Deputy Mayor Morton called the meeting to order at 7:01 p.m.

**AGENDA**

Council reviewed the June 26, 2023 Agenda.

**Additions**

**Closed Session**

- 2) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 373CL, Block 6, Lot 9
- 3) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 8371ET, Block 3, Lot 13

**C204/2023**

**Moved** by Councillor Greenwood that Council approve the June 26, 2023 Agenda as amended.

**Carried**

**MINUTES**

Council reviewed the minutes of the Special Meeting May 31, 2023.

**C205/2023**

**Moved** by Councillor Burns that Council approve the Special Meeting Minutes for May 31, 2023, as presented.

**Carried**

Council reviewed the minutes of the Regular Meeting June 12, 2023.

**C206/2023**

**Moved** by Councillor Burns that Council approve the Regular Meeting Minutes for June 12, 2023, as presented.

**Carried**



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**COMMITTEE  
REPORTS**

Council reviewed Council Committee Reports.

Mayor Jabush entered the meeting at 7:06 p.m.

**C207/2023** **Moved** by Councillor Burns that Council receive Committee Reports as information.  
**Carried**

**STAFF  
REPORTS**

CAO Report

Statement of Revenue & Expenses (Operating) May 31, 2023

Statement of Revenue & Expenses (Project) May 31, 2023

Statement in Financial Position May 31, 2023

**C208/2023** **Moved** by Councillor Claybrook that Council receive Staff Reports as information.  
**Carried**

**UNFINISHED  
BUSINESS**

None.

**NEW  
BUSINESS**

**Policy I-011 – Council Committees – Addition of the 100<sup>th</sup> Year Anniversary  
Committee – AD HOC**

**C209/2023** **Moved** by Deputy Mayor Morton that Council approve the appointment of Councillor Pat Burns, Mayor Janet Jabush, and Councillor Esther Sonnenberg(alt), to the 100th Year Anniversary Committee.  
**Carried**

**C210/2023** **Moved** by Councillor Burns that Council approve Policy I-011 Council Committees as presented.  
**Carried**

**C211/2023** **Moved** by Councillor Greenwood that Council refer the Draft Terms of Reference to 100th Year Anniversary Committee to review.  
**Carried**



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**Ste. Anne Emergency Response Centre – Committee Recommendations**

**C212/2023** **Moved** by Councillor Sonnenberg that Council approve Ste. Anne Emergency Response Centre - Committee Recommendation – Access Elimination, in the amount of \$158.80 as an unbudgeted expenditure.

**Carried**

**Alberta Municipalities Convention and Tradeshow**

**C213/2023** **Moved** by Councillor Sonnenberg that Council approve 2023 Alberta Municipalities Annual Convention and AMSC Tradeshow registration as presented.

**Carried**

**Alberta Municipal Affairs – 2023 Alberta Municipalities Convention Meeting Invitation**

**C214/2023** **Moved** by Councillor Greenwood that Council direct Administration to schedule an appointment with Alberta Municipal Affairs during the 2023 Alberta Municipalities Convention.

**Carried**

**Public Works Shop Overhead Door Replacement Project**

**C215/2023** **Moved** by Councillor Sonnenberg that Council award 2023 Public Works Shop Overhead Door Replacement Project to Overhead Door Services Ltd. in the amount of \$25,689.60 excluding GST.

**Carried**

**CORRESP  
ONDENCE**

**Mayerthorpe Ladies Fun Tournament – Donation Letter  
Mayerthorpe Business Association – Canada Day Donation Letter**

**C216/2023** **Moved** by Councillor Claybrook that Council receive correspondence as information.

**Carried**



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**CLOSED  
SESSION**

- 1) Section 16 Business Interest of Third Party, Section 23 Local Public Body Confidences – Rural Development Network Agreement – Housing Accelerator Fund Application and Planning Consulting Fees**
- 2) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 373CL, Block 6, Lot 9**
- 3) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 8371ET, Block 3, Lot 13**

**C217/2023**

**Moved** by Councillor Sonnenberg that Council proceed into Closed Session at 7:37 p.m. to prevent disclosure of information, in accordance with the *Freedom of Information and Privacy Act* (FOIP):

- 1) Section 16 Business Interest of Third Party, Section 23 Local Public Body Confidences – Rural Development Network Agreement – Housing Accelerator Fund Application and Planning Consulting Fees.
- 2) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 373CL, Block 6, Lot 9
- 3) Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 8371ET, Block 3, Lot 13

**Carried**

**C218/2023**

**Moved** by Councillor Claybrook that Council come out of Closed Session at 8:33 p.m.

**Carried**

No public present at 8:35 p.m.

**Section 16 Business Interest of Third Party, Section 23 Local Public Body Confidences – Rural Development Network Agreement – Housing Accelerator Fund Application and Planning Consulting Fees.**

**C219/2023**

**Moved** by Councillor Sonnenberg that Council approve transfer of \$3,500.00 from Economic Development Reserve to 2023 Project Plan Projection – Housing Accelerator Fund Project.

**Carried**



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**C220/2023**

**Moved** by Councillor Burns that Council approve Rural Development Network Agreement to the following:

- Drafting the Housing Accelerator Fund Application.
- Managing the Housing Accelerator Fund application process.
- Submitting the Housing Accelerator Fund application on behalf of the Town of Mayerthorpe.

**Carried**

**Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 373CL, Block 6, Lot 9**

**C221/2023**

**Moved** by Deputy Mayor Morton that Council approve Re/Max Advantage (Whitecourt) Exclusive Seller Representation (Listing) Agreement Extension for Plan 373CL, Block 6, Lot 9 as presented.

**Carried**

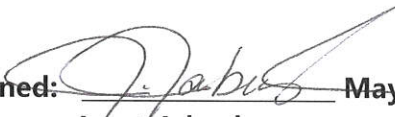
**Section 23 Local Public Body Confidences and Section 25 Disclosure Harmful to Economic and Other Interest of a Public Body – Exclusive Seller Representation (Listing) Agreement Renewal - Plan 8371ET, Block 3, Lot 13**


**C222/2023**

**Moved** by Councillor Sonnenberg that Council approve Re/Max Advantage (Whitecourt) Exclusive Seller Representation (Listing) Agreement Extension for Plan 8371 ET, Block 3, Lot 13 as presented.

**Carried**

Mayor Jabush declared adjournment at 8:40 p.m.

Signed:  Mayor  
Janet Jabush

 CAO  
Jennifer Sunderman