



**TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
November 14, 2022
7:00 p.m.**

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Pat Burns
Councillors: Anna Greenwood (via Zoom), Marc Claybrook Sandy Morton, Esther Sonnenberg, Rebecca Wells
Staff: CAO Jennifer Sunderman
Press: Mayerthorpe Freelancer Brad Quarin (via Zoom 7:06 p.m.)
Delegation
Absent:

CALL TO ORDER

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the November 14, 2022 Agenda.

C404/2022

Moved by Councillor Morton that Council approve the November 14, 2022 Agenda as presented.

Carried

MINUTES

Council reviewed the minutes of the Organizational Meeting October 24, 2022.

C405/2022

Moved by Deputy Mayor Burns that Council approve the Organizational Meeting Minutes for October 24, 2022 as presented.

Carried

Council reviewed the minutes of the Regular Meeting October 24, 2022.

C406/2022

Moved by Deputy Mayor Burns that Council approve the Regular Meeting Minutes for October 24, 2022 as presented.

Carried

Council reviewed the minutes of the Special Meeting October 31, 2022.

C407/2022

Moved by Councillor Claybrook that Council approve the Special Meeting Minutes for October 31, 2022 as presented.

Carried

DELEGATION

None.



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**COMMITTEE
REPORTS**

Committee Reports.

C408/2022 **Moved** by Deputy Mayor Burns that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

Bank Reconciliation October 31, 2022

C409/2022 **Moved** by Councillor Claybrook that Council receive Staff Reports as information.

Carried

**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Town Christmas Party

C410/2022 **Moved** by Councillor Morton that Council authorize Administration to RSVP with Mayerthorpe & District Agricultural Society the purchase of "Tribute to Elvis by Jaedyn Pilon" tickets for staff (full-time and permanent part-time), Council, and partners, funds to a maximum amount of \$3,240.00, of which \$1,500.00 to be expensed to 2022 Staff Relations and the amount of \$1,740.00 to be expensed to 2022 Council Conferences and Conventions.

Carried

Surplus Sale 2022

C411/2022 **Moved** by Councillor Wells that Council approve donation of the six (6) surplus laptops to the Town of Mayerthorpe Library Board valued in the amount of \$1,200.00, excluding GST.

Carried

C412/2022 **Moved** by Councillor Wells that Council request a letter from the Mayerthorpe Public Library acknowledging the donation of the laptops.

Carried



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Special Council Meeting Dates – 2023 Project Plan Projection (Capital) Budget and 2023 Operating Budget Review

C413/2022 **Moved** by Councillor Sonnenberg that Council schedule Special Council Meetings on November 23, 2022 commencing at 6:00 pm, on November 29, 2022 commencing at 6:00 pm, on December 6, 2022 commencing at 6:00 pm, and on December 13, 2022 commencing at 6:00 pm, in Council Chambers at the Town Administration Building for the purpose of 2023 Project Plan Projection (Capital) Budget and 2023 to 2025 Operating Budget deliberations.

Carried

Regular Meeting Cancellation

C414/2022 **Moved** by Councillor Sonnenberg that Council cancel the December 26, 2022 Regular Council meeting with staff to advertise cancellation accordingly.

Carried

Capital Region Assessment Services Commission – New Member Application

C415/2022 **Moved** by Councillor Morton that Council approve the Summer Village of Sunset Point to become a member of the Capital Region Assessment Services Commission commencing 2023.

Carried

FCSS/Recreation/Culture External Grants

C416/2022 **Moved** by Deputy Mayor Burns that Council approve the external FCSS grant application from Christmas Lite Up 2022 for remaining FCSS external funds in the amount of \$2090.14.

Carried



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CORRESPONDENCE

**Lac Ste Anne Committee Appointments
Town of Fox Creek – Victim Services Redesign
Alberta Municipalities – Participation on Alberta Municipalities Economic Strategy Committee
Alberta Utilities Commission – Response Regarding Increase in Utility Rates**

C417/2022 **Moved** by Councillor Morton that Council receive correspondence as information.
Carried

Mayerthorpe Freelancer Brad Quarin left the meeting via Zoom at 7:45 p.m.

CLOSED SESSION

S.17 Personal Information & S.19 Confidential Evaluations – Cemetery Committee Member at Large and S.23 Local Public Body Confidences – Unbudgeted Expenditures - Independent Contractor Agreement Ronny St. Contracting Ltd. and S.23 Local Public Body Confidences – Proposal Request “Free Land to the NWST Foundation”

C418/2022 **Moved** by Councillor Morton that Council proceed into Closed Session at 7:45 p.m. to discuss S.17 Personal Information & S.19 Confidential Evaluations – Cemetery Committee Member at Large and S.23 Local Public Body Confidences – Unbudgeted Expenditures - Independent Contractor Agreement Ronny St. Contracting Ltd. and S.23 Local Public Body Confidences – Proposal Request “Free Land to the NWST Foundation”

Carried

Councillor Greenwood declared that she was alone during Closed Session.

C419/2022 **Moved** by Deputy Mayor Burns that Council come out of Closed Session at 8:54 p.m.
Carried

No public present at 8:56 p.m.

C420/2022 **Moved** by Councillor Morton that Council receive Frances E. Marion’s application to the Mayerthorpe Cemetery Committee as information.

Carried



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C421/2022 **Moved** by Councillor Wells that Council direct Administration to write a letter to Frances E. Marion advising her of Council's decision.

Carried

C422/2022 **Moved** by Councillor Claybrook that Council approve entering into an agreement with Karen St. Martin, Ronny St. Contracting Ltd. for professional services not exceeding \$7500.00.

Carried

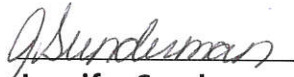
C423/2022 **Moved** Councillor Sonnenberg that Council receive the proposal to enter into an Memorandum of Understanding agreement with NWST to use up to 20 acres of land with a 3-year tax concession.

Carried

**ADJOURN-
MENT**

Mayor Janet Jabush adjourned meeting at 8:59 p.m.

Signed:  Mayor
Janet Jabush

 CAO
Jennifer Sunderman