



TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
March 28, 2022
7:00 p.m.

IN

ATTENDANCE

Mayor: Janet Jabush
Deputy Mayor: Anna Greenwood
Councillors: Pat Burns, Marc Claybrook, Sandy Morton, Esther Sonnenberg, Rebecca Wells
Staff: CAO Karen St. Martin
Delegation
Press: Brad Quarin, Mayerthorpe Freelancer
Gallery:
Absent:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:00p.m.

AGENDA

Council reviewed the March 28, 2022 Agenda.

C090/2022

Moved by Councillor Sonnenberg that Council approve the March 28, 2022 Agenda as presented.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting March 14, 2022.

C091/2022

Moved by Councillor Morton that Council approve the Regular Meeting Minutes for March 14, 2022 as presented.

Carried

**COMMITTEE
REPORTS**

Council reviewed the following Council Committee Reports.

C092/2022

Moved by Councillor Sonnenberg that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Accounts Payable
Statement of Revenue & Expenses (Operating)
Statement of Revenue & Expenses (Project)
Statement in Financial Position February 28, 2022

C093/2022

Moved by Councillor Wells that Council receive Staff Reports as information.

Carried



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**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Bylaw No. 1156 Records Retention Bylaw

C094/2022 **Moved** by Deputy Mayor Greenwood that Council give Bylaw No. 1156 being the Records Retention Bylaw first reading.

Carried

Bylaw No. 1157 Tax Instalment Payment Plan Bylaw & Bylaw No. 1158 Tax Penalty Bylaw

C095/2022 **Moved** by Councillor Burns that Council give Bylaw No. 1157 being the Tax Instalment Payment Plan Bylaw first reading.

Carried

C096/2022 **Moved** by Councillor Morton that Council give Bylaw No. 1158 being the Tax Penalty Bylaw first reading.

Carried

Policy II-004 Financial Controls

C097/2022 **Moved** by Councillor Claybrook that Council approve Policy II-004 Financial Controls as presented.

Carried

Policy II-005 Purchasing

C098/2022 **Moved** by Deputy Mayor Greenwood that Council approve Policy II-005 Purchasing as presented.

Carried

Annual Employee Appreciation BBQ

C099/2022 **Moved** by Councillor Morton that Council set a date of June 10, 2022 at 1:00 p.m. for the Annual Employee Appreciation BBQ.

Carried



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**Notice of Motion – Federation of Canadian Municipalities
2022 Conference and Tradeshow**

- C100/2022** **Moved** by Councillor Morton that Council receive Notice of Motion - Federation of Canadian Municipalities - 2022 Conference and Trade Show as information.
Carried

Mayerthorpe Exhibition Centre – Bleacher Hand Railings

- C101/2022** **Moved** by Deputy Mayor Greenwood that Council defer Bulletproof Welding Estimate 1025 to the Special Council meeting for the purpose of amending the 2022 Project Plan Projection.
Carried

**Special Council Meeting Dates – 2022 Amended Project
Plan Projection (Capital) Budget and Amended 2022 – 2024
Operating Budgets**

- C102/2022** **Moved** by Councillor Wells that Council schedule Special Council Meeting on Monday, April 4, 2022, commencing at 7:00 pm, in Council Chambers at the Town Administration Building for the purpose of amended 2022 Project Plan Projection (Capital) Budget and amended 2022 to 2024 Operating Budgets.
Carried

**Development Officers Report Application for the Removal
of an Existing Mobile Home and Restoration of Site 02-2022**

- C103/2022** **Moved** by Councillor Sonnenberg that Council approve Development Permit 02-2022 subject to the conditions set out in the Development Officers Report 02-2022.
Carried

**Community Futures Yellowhead East – 2022 Lemonade Day
Northern Alberta**

- C104/2022** **Moved** by Deputy Mayor Greenwood that Council approve sponsorship of \$500 along with a facility to use at no charge for training in support of 2022 Lemonade Day Northern Alberta, funds to be taken from Economic Development Contributions Local Groups (in-kind).
Carried



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CORRESPONDENCE

None.

C105/2022

Moved by Councillor Claybrook that Council receive Correspondence as information.
Carried

Brad Quarin Mayerthorpe Freelancer left the meeting at 7:53 p.m.

C106/2022

Moved by Deputy Mayor Greenwood that Council recess at 7:54 p.m.
Carried

Meeting reconvened at 8:01 p.m.

CLOSED SESSION

**S.21 Intergovernmental Relations and S.23 Local Public Body Confidences –
Bylaw No. 1160 Town of Mayerthorpe and Lac Ste. Anne County Inter-municipal
Collaboration Framework**

**S.21 Intergovernmental Relations and S.23 Local Public Body Confidences –
Town of Mayerthorpe and Lac Ste. Anne County Inter-municipal Collaboration
Framework Agreement, Recreation and Culture Agreement and Settlement
Agreement**

C107/2022

Moved by Councillor Morton that Council proceed in to Closed Session at 8:01 p.m. to discuss S.21 Intergovernmental Relations and S.23 Local Public Body Confidences – Bylaw No. 1160 Town of Mayerthorpe and Lac Ste. Anne County Inter-municipal Collaboration Framework and S.21 Intergovernmental Relations and S.23 Local Public Body Confidences – Town of Mayerthorpe and Lac Ste. Anne County Recreation and Culture Agreement and Settlement Agreement with Janet Hutchison, Hutchison Law (via Zoom).

Carried

C108/2022

Moved by Councillor Sonnenberg that Council come out of Closed Session at 9:39 p.m.

Carried

No public present at 9:42 p.m.



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- C109/2022** **Moved** by Councillor Wells that Council give Bylaw No. 1160 – Town of Mayerthorpe and Lac Ste. Anne County Intermunicipal Collaboration Framework first reading.
Carried
- C110/2022** **Moved** by Councillor Burns that Council schedule a Special Council Meeting March 30, 2022 at 3:00 p.m. for the purpose of discussing Closed Session - S. 21 Local Public Body Confidences, S. 23 Intergovernmental Relations – Bylaw No. 1160 Town of Mayerthorpe and Lac Ste. Anne County Intermunicipal Collaboration Framework and S. 21 Local Public Body Confidences, S. 23 Intergovernmental Relations – Town of Mayerthorpe and Lac Ste. Anne County Recreation & Culture Agreement and Settlement Agreement.
Carried
- C111/2022** **Moved** by Councillor Morton that Council defer the Recreation and Culture Agreement between Town of Mayerthorpe and Lac Ste Anne County to the March 30th, 2022 Special Council Meeting.
Carried
- C112/2022** **Moved** by Councillor Sonnenberg that Council defer the Settlement Agreement between Town of Mayerthorpe and Lac Ste Anne County to the March 30th, 2022 Special Council Meeting.
Carried
- C113/2022** **Moved** by Councillor Claybrook that Council defer S.17 Personal Privacy & S.19 Confidential Evaluations – CAO Evaluation.
Carried

Mayor Jabush declared adjournment at 9:46 p.m.

Signed:  Mayor
Janet Jabush

 CAO
Karen St. Martin