



**TOWN OF MAYERTHORPE**  
**REGULAR MEETING MINUTES OF COUNCIL**  
**January 10, 2022**  
**7:00 p.m.**

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**IN**

**ATTENDANCE**

**Mayor:** Janet Jabush  
**Deputy Mayor:** Anna Greenwood  
**Councillors:** Pat Burns, Sandy Morton, Esther Sonnenberg, Rebecca Wells  
**Staff:** CAO Karen St. Martin  
**Press:** Brad Quarin, Mayerthorpe Freelancer (7:06 p.m.)

**Absent:** Councillor Marc Claybrook

**CALL TO ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

**AGENDA**

Council reviewed the January 10, 2021 Agenda.

Addition

Closed Session

1) S.24 Advice from Officials – Code of Conduct

**C001/2022**

**Moved** by Councillor Morton that Council approve the January 10, 2021 Agenda as amended.

**Carried**

**MINUTES**

Council reviewed the minutes of the Regular Meeting December 13, 2021.

**C002/2022**

**Moved** by Deputy Mayor Greenwood that Council approve the Regular Meeting Minutes for December 13, 2021 as presented.

**Carried**

Council reviewed the minutes of the Special Meeting December 20, 2021.

**C003/2022**

**Moved** by Councillor Burns that Council approve the Special Meeting Minutes for December 20, 2021 as presented.

**Carried**

**COMMITTEE REPORTS**

Council Committee Reports

**C004/2022**

**Moved** by Councillor Burns that Council receive Committee Reports as information.

**Carried**



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**STAFF  
REPORTS**

CAO Report  
Accounts Payable

**C005/2022**     **Moved** by Councillor Wells that Council receive Staff Reports as information.  
**Carried**

**UNFINISHED  
BUSINESS**

**2022 Council Honorarium and Meeting Fees**

**C006/2022**     **Moved** by Councillor Sonnenberg that Council approve Policy I-002 Council Remuneration as presented  
**Carried**

**NEW  
BUSINESS**

**Bylaw No. 1154 Cemetery Operational Practices (DRAFT)**

**C007/2022**     **Moved** by Councillor Morton that Council give Bylaw No. 1154 being the Cemetery Operations Practices first reading.  
**Carried**

**Municipal Law Seminars**

**C008/2022**     **Moved** by Councillor Morton that Council authorized each Councillor to attend one law seminar of their choice of the following:

2022 Reynolds Mirth Richards & Farmer LLP Law Seminar February 4, 2022  
2022 Brownlee LLP Law Seminar February 17, 2022

**Carried**

**Ste. Anne Emergency Response Centre – Committee Recommendation**

**C009/2022**     **Moved** by Deputy Mayor Greenwood that Council approve Ste. Anne Emergency Response Centre - Committee Recommendation -Insurance Deductible, in the amount of \$5,000 payable to Eclipse Restoration, be approved as an unbudgeted expenditure.

**Carried**



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**C010/2022** **Moved** by Councillor Wells that Council approve Ste. Anne Emergency Response Centre - Committee Recommendation -Cost for the Internet/Radio Tower Removal in the amount of \$3,020.00 be paid from reserves.

**Carried**

**2021 Audit Planning Letter**

**C011/2022** **Moved** by Councillor Sonnenberg that Council direct Administration to prepare a response letter from Council confirming review of the 2021 Audit Planning Letter advising Metrix LLP of no knowledge of actual, suspected or alleged fraud that Council may have.

**Carried**

**Unbudgeted Expenditure – Community Services Building Water Leak/Damage Claim Deductible**

**C012/2022** **Moved** by Councillor Sonnenberg that Council approve \$2,500.00 Unbudgeted Expenditure – Community Services Building Water Leak/Damage Claim Deductible as presented.

**Carried**

**C013/2022** **Moved** by Deputy Mayor Greenwood that Council approve transfer of \$2,500.00 From 2021 Operating Budget – FCSS External Grants to 2021 Operating Budget – FCSS Building Repairs & Maintenance.

**Carried**

**CORRESPONDENCE**

Alberta Emergency Management Agency – Community Emergency Plan Review  
Canadian Association of Municipal Administrators

**C014/2022** **Moved** by Councillor Burns that Council receive Correspondence as information.

**Carried**

Brad Quarin, Mayerthorpe Freelancer left the meeting at 7:51 p.m.



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**CLOSED  
SESSION**

**S.24 Advice from Officials – Code of Conduct**

**C015/2022**

**Moved** by Councillor Sonnenberg that Council proceed into Closed Session at 7:51 p.m. to discuss S.24 Advice from Officials – Code of Conduct.

**Carried**

**C016/2022**

**Moved** by Councillor Sonnenberg that Council come out of Closed Session at 8:29 p.m.

**Carried**

No public present at 8:32 p.m.

**ADJOURN-  
MENT**

Mayor Janet Jabush adjourned meeting at 8:32 p.m.

Signed:  Mayor  
Janet Jabush

 CAO  
Karen St. Martin