



**TOWN OF MAYERTHORPE  
SPECIAL MEETING MINUTES OF COUNCIL  
October 26, 2021  
1:00 p.m.**

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**IN ATTENDANCE**

**Mayor:** Janet Jabush  
**Deputy Mayor:** Anna Greenwood  
**Councillors:** Pat Burns, Marc Claybrook. Sandy Morton, Esther Sonnenberg, Rebecca Wells  
**Staff:** CAO Karen St. Martin, ACAO/FO Louise Kormos, Public Works Supervisor Jim Barker, Fire Chief Randy Schroeder, FCSS/Recreation Joanne St. Martin, Community Peace Officer Dwight Dawn

**Delegation:**  
**Press:**  
**Gallery:**  
**Absent:**  
**Late:**

**CALL TO ORDER** Mayor Jabush called the meeting to order at 6:00 p.m.

**AGENDA** Council reviewed the October 26, 2021 agenda.

**MINUTES** None.

**COMMITTEE REPORTS** None.

**STAFF REPORTS** None.

**UNFINISHED BUSINESS** None.

**NEW BUSINESS** **Town Facility Tour 1:00 – 5:00 p.m.**

**Supper 5:15 p.m. – 6:00 p.m.**

**Town Department Head Introduction**

Department Heads completed introductions to Council.

Councillor Burns stepped out of the meeting at 7:07 p.m.



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Councillor Burns returned to the meeting at 7:12 p.m.

**Background Briefing**

**SP466/2021** **Moved** by Councillor Morton that Council direct Administration to order two copies of 21 Things You May Not Know About the Indian Act & Indigenous Relations, Insights, Tips and Suggestions.

**Carried**

**SP467/2021** **Moved** by Councillor Morton that Council receive Background Briefing as information

**Carried**

**Policy I-002 Council Remuneration**

**SP468/2021** **Moved** by Councillor Morton that Council receive Policy I-002 Council Remuneration as information.

**Carried**

**Policy I-008 Council Orientation for Newly Elected Members**

**SP469/2021** **Moved** by Deputy Mayor Greenwood that Council receive Policy I-008 Council Orientation for Newly Elected Members as information.

**Carried**

**Policy I-014 Council Governance**

**SP470/2021** **Moved** by Councillor Sonnenberg that Council receive Policy I-014 Council Governance as information.

**Carried**

**SP471/2021** **Moved** by Deputy Mayor Greenwood that Council direct that each new member of Council complete Policy I-014 - Council Governance Schedule B – Part 3 Individual Goals of Councillors, to be handed in at the November 22, 2021 regular Council meeting.

**Carried**



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**Quick Reference Guide to the Municipal Government Act**

- SP472/2021** **Moved** by Councillor Burns that Council receive Quick Reference Guide to the Municipal Government Act as information.  
**Carried**

**Council Key Documents**

- SP473/2021** **Moved** by Councillor Sonnenberg that Council recess at 7:52 p.m.  
**Carried**

Mayor Jabush called the meeting back to order at 8:01 p.m.

- SP474/2021** **Moved** by Councillor Wells that Council receive Council Key Documents as information.  
**Carried**

**CLOSED  
SESSION**

**Legal Briefing**

- SP475/2021** **Moved** by Councillor Morton that Council proceed into Closed Session at 8:02 p.m. to discuss Legal Briefing.  
**Carried**

- SP476/2021** **Moved** by Deputy Mayor Greenwood that Council come out of Closed Session at 8:45 p.m.  
**Carried**

No public present at 8:47 p.m.

**Economic Development for Elected Officials**

- SP477/2021** **Moved** by Councillor Morton that Council approve transfer of \$3,500.00 from Economic Development Salaries and Wages to Economic Development Training.  
**Carried**



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**Emergency Management for Elected Officials**

**SP478/2021** **Moved** by Councillor Claybrook that Council establish a deadline of November 25, 2021 for the completion of the online Emergency Management Course for Municipal Elected Officials.

**Carried**

**Organizational Readiness Review Summary Report**

**SP479/2021** **Moved** by Councillor Burns that Council direct Administration to bring forward items for consideration in the 2022 to 2025 Operating Budget for consideration.


**Carried**

**CORRESPONDENCE**

None.

**ADJOURNMENT**

Mayor Janet Jabush adjourned meeting at 8:57 p.m.

Signed:  Mayor  
Janet Jabush

 CAO  
Karen St. Martin