



**TOWN OF MAYERTHORPE**  
**REGULAR MEETING MINUTES OF COUNCIL**  
**August 23, 2021**  
**7:00 p.m.**

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**IN**

**ATTENDANCE**

**Mayor:** Mayor Janet Jabush  
**Deputy Mayor:** Clay Davidson  
**Councillors:** Pat Burns, Anna Greenwood, Pat Hagman, Sandy Morton,  
**Staff:** CAO Karen St. Martin  
**Press:** Mayerthorpe Freelancer, Brad Quarin  
**Gallery:**  
**Absent:** Bernie Jogola

**Late:**

**CALL TO  
ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

**AGENDA**

Council reviewed the August 23, 2021 Agenda.

Addition

New Business

9) Libraries Act Engagement Sessions

Closed Session

1) S.16 Business Interest of Third Party – Mayerthorpe Exhibition Centre - Carlan Lounge Lease

2) S.23 Local Public Body Confidences & S.27 Privileged Information – ICF Arbitration

**C352/2021**

**Moved** by Councillor Hagman that Council approve the August 23, 2021 Agenda as amended.

**Carried**

**MINUTES**

Council reviewed the minutes of the Regular Meeting August 9, 2021.

**C353/2021**

**Moved** by Councillor Greenwood that Council approve the Regular Meeting Minutes for August 9, 2021 as presented.

**Carried**



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**COMMITTEE  
REPORTS**

Council reviewed the following Council Committee Reports.

Mayerthorpe & Area Business Support Network (BSN) Steering Committee  
West End Bus Committee  
Emergency Response Committee  
GROWTH Alberta

**C354/2021**      **Moved** by Councillor Hagman that Council receive Committee Reports as information.  
**Carried**

**STAFF  
REPORTS**

CAO Report  
Accounts Payable  
Bank Reconciliation as of July 31, 2021  
Statement of Revenue & Expenses (Operating)  
Statement of Revenue & Expenses (Project)  
Statement in Financial Position July 31, 2021

**C355/2021**      **Moved** by Councillor Morton that Council receive Staff Reports as information.  
**Carried**

**UNFINISHED  
BUSINESS**

None.

**NEW  
BUSINESS**

**Bylaw No. 1151 – 2021 Operating Borrowing Bylaw**

**C356/2021**      **Moved** by Councillor Burns that Council give Bylaw No. 1151 – Operating Borrowing  
Bylaw first reading.  
**Carried**

**Institutional Voting**

**C357/2021**      **Moved** by Councillor Burns that Council establish institutional voting station on  
Monday, October 18, 2021 at 1:00 p.m. at the Mayerthorpe Healthcare Centre.  
**Carried**



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**Alberta Urban Municipalities Association – 2021 Convention and Pre –  
Convention Sessions**

**C358/2021** **Moved** by Councillor Morton that Council approve all of Council's attendance at the AUMA Convention scheduled Monday, November 17 to Friday, November 19, 2021.  
**Carried**

**C359/2021** **Moved** by Councillor Morton that Council approve Council's attendance at Elected Officials Training Program Munis 101.  
**Carried**

**1040926 AB Ltd. – Billboard Refund Request**

**C360/2021** **Moved** by Councillor Burns that Council approve refund in the amount of \$475.00 to 1040926 Alberta Ltd. from 2021 Operating Budget – Economic Development – Sales - Highway Signage.  
**Carried**

**Tamarack Health Advisory Council Recruitment**

**C361/2021** **Moved** by Councillor Burn that Council direct Administration to promote the Tamarack Health Advisory Council volunteer recruitment.  
**Carried**

**Business Retention and Expansion Program**

**C362/2021** **Moved** by Deputy Mayor Davidson that Council approve a Business Retention and Expansion Program.  
**Carried**

**AUMA 2021 Municipal Environmental Award**

**C363/2021** **Moved** by Councillor Morton that Council approve application to the Alberta Urban Municipalities Association 2021 Municipal Environmental Award for Public Works PV Solar System.  
**Carried**



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**2021 Sidewalk Replacement Project**

**C364/2021** **Moved** by Councillor Burns that Council award 2021 Sidewalk Replacement Project at 49 Street between 47th and 48th Avenue and at 48th Avenue between 47th Street and the back alley to Curbology Concrete Solutions in the total amount of \$24,316.00 excluding GST.

**Carried**

**C365/2021** **Moved** by Councillor Burns that Council reallocate \$27,000.00 from 2021 Project Plan Projection Budget – Gasoline Alley North Intersection to 2021 Project Plan Projection Budget – Public Works Sidewalks.

**Carried**

**Libraries Act Engagement Sessions**

**C366/2021** **Moved** by Deputy Mayor Davidson that Council receive Libraries Act Engagement Sessions as information.

**Carried**

**CORRESPONDENCE**

Alberta Municipal Affairs Letter concerning October 18, 2021 Election  
Alberta Municipal Affairs Letter Concerning the "COVID-19 Pandemic Business Support Grant"  
Village of Elnora Letter RCMP

**C367/2021** **Moved** by Councillor Greenwood that Council receive Correspondence as information.

**Carried**

Mayerthorpe Freelancer, Brad Quarin left the meeting at 7:58 p.m.

**C368/2021** **Moved** by Deputy Mayor Davidson that Council recess at 7:58 p.m.

**Carried**

Mayor Jabush called the meeting back to order at 8:03 p.m.



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**CLOSED  
SESSION**

**S.16 Business Interest of Third Party – Mayerthorpe Exhibition Centre - Carlan Lounge Lease**

**S.23 Local Public Body Confidences & S.27 Privileged Information – ICF Arbitration**

**C369/2021**

**Moved** by Councillor Hagman that Council proceed into Closed Session at 8:03 p.m. to discuss S.16 Business Interest of Third Party – Mayerthorpe Exhibition Centre - Carlan Lounge Lease and S.23 Local Public Body Confidences & S.27 Privileged Information – ICF Arbitration.

**Carried**

**C370/2021**

**Moved** by Councillor Burns that Council come out of Closed Session at 9:03 p.m.

**Carried**

No Public Present at 9:05 p.m.

**S.16 Business Interest of Third Party – Mayerthorpe Exhibition Centre - Carlan Lounge Lease**

**C371/2021**

**Moved** by Councillor Greenwood that Council approve Mayerthorpe Exhibition Centre Mezzanine Carlan Lounge lease agreement with Clayton Crossland for purpose of a skate sharpening & hockey supply business based as presented.

**Carried**

**S.23 Local Public Body Confidences, S.27 Privileged Information – ICF Arbitration**

**C372/2021**


**Moved** by Councillor Morton that Council authorize Administration to proceed with costs outlined in Hutchison Law's email of August 18, 2021.

**Carried**

**ADJOURN-  
MENT**

Mayor Jabush adjourned meeting at 9:05 p.m.

Signed:  Mayor  
Janet Jabush

 CAO  
Karen St. Martin