



**TOWN OF MAYERTHORPE
REGULAR MEETING MINUTES OF COUNCIL
March 22, 2021
7:00 p.m.**

IN

ATTENDANCE **Mayor:** Janet Jabush
 Deputy Mayor: Clay Davidson
 Councillors: Pat Burns, Anna Greenwood, Pat Hagman, Bernie Jogola,
 Staff: CAO Karen St. Martin, ACAO/FO Louise Kormos
 Delegation Curtis Friesen, Metrix LLP via Zoom
 Press:
 Gallery:
 Absent: Councillor Sandy Morton
 Late:

**CALL TO
ORDER**

Mayor Jabush called the meeting to order at 7:00 p.m.

AGENDA

Council reviewed the March 22, 2021 Agenda.
Fix Numbering on Agenda under New Business
Additions
Staff Reports
2019/20 Non-Residential Vacant Assessment and 2021 Tax Comparison

C110/2021

Moved by Councillor Hagman that Council approve the March 22, 2021 Agenda as amended.

Carried

MINUTES

Council reviewed the minutes of the Regular Meeting of March 8, 2021.

C111/2021

Moved by Deputy Mayor Davidson that Council approve the Regular Meeting Minutes for March 8, 2021 as presented.

Carried

DELEGATION

Metrix LLP – 2020 Financial Statements

C112/2021

Moved by Councillor Jogola that Council receive Delegation - Metrix Group, LLP, Financial Statements for the year ended December 31, 2020 as information.

Carried

C113/2021

Moved by Councillor Jogola that Council approve Town of Mayerthorpe's annual Financial Statements for the year ended December 31, 2020 as presented.

Carried



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Curtis Friesen logged off Zoom at 7:14 p.m.

**COMMITTEE
REPORTS**

Committee Minutes Distribution

C114/2021

Moved by Councillor Greenwood that Council receive Committee Reports as information.

Carried

**STAFF
REPORTS**

CAO Report
Accounts Payable
Statement of Revenue & Expenses (Project) February 28, 2021
Statement of Revenue & Expenses (Operating) February 28, 2021
Statement of Financial Position February 28, 2021

C115/2021

Moved by Councillor Burns that Council receive Staff Reports as information.

Carried

**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Bylaw No. 1136 Assessment Review Board

C116/2021

Moved by Councillor Jogola that Council give Bylaw No. 1136 being the 2021 Assessment Review Boards Bylaw first reading.

Carried

Bylaw No. 1137 2021 Tax Rate Bylaw

C117/2021

Moved by Councillor Greenwood that Council defer Bylaw No. 1137 being the 2021 Tax Rate Bylaw pending receipt of further information.

Carried

Bylaw No. 1138 2021 Supplemental Tax Bylaw

C118/2021

Moved by Councillor Jogola that Council give Bylaw 1138 being the 2021 Supplemental Tax Bylaw first reading.

Carried



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ACAO/FO left the meeting at 9:00 p.m.

Risk Management Policy Review

C119/2021 **Moved** by Deputy Mayor Davidson that Council receive the following: IX – 002 Risk Management Program as information.

Carried

C120/2021 **Moved** by Councillor Greenwood that Council approve the following: IX - 003 Building Inspections IX - 006 Health and Safety as amended.

Carried

Planning & Development Policy Review

C121/2021 **Moved** by Deputy Mayor Davidson that Council receive the following: X – 001 Infrastructure Payment and Security; X - 002 Street Addresses; X - 003 Subdivision Tax Refund as information.

Carried

Interim Alberta Police Advisory Board Survey

C122/2021 **Moved** by Councillor Hagman that Council approve the response to the Interim Alberta Police Advisory Board Survey as completed collectively on behalf of Council.

Carried

Ste. Anne Emergency Response Centre – Committee Recommendations

C123/2021 **Moved** by Councillor Burns that Council approve transfer of Ste. Anne Emergency Response Centre 2020 Surplus in the amount of \$6,508.74 to the Emergency Response Centre Reserve.

Carried

C124/2021 **Moved** by Councillor Burns that Council approve presentation of a proposal to Association Ambulance & Services (Whitecourt) Ltd. that the parties enter into an amending agreement to extend the current arrangement, for the period of April 1, 2021 through July 31, 2021.

Carried

C125/2021 **Moved** by Councillor Jogola that Council approve providing Associated Ambulance &



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Services (Whitecourt) Ltd. with a new lease agreement, for the period of August 1, 2021 through August 30, 2022, with the following considerations:

- *fee to be calculated based on the current rate, but in consideration of the requested reduction in square footage to be accessed;
- *amendment of the termination clause to allow early termination that would coincide with an AHS cancellation of their service agreement, but that a twelve (12) month exit clause remain for any other reason of termination by either party;
- *addition of clause to address an assignment of the lease upon a sale of the business.

Carried

COVID – 19 Pandemic Culture Grant – Royal Canadian Legion Mayerthorpe Branch #126

C126/2021 **Moved** by Councillor Hagman that Council approve Covid 19 Pandemic Culture Grant – Royal Canadian Legion Mayerthorpe Branch #126 in the amount of \$500 to help with operating costs.

Carried

CORRESPONDENCE

Athabasca County - Proposed Changes to AER Directive 067

C127/2021 **Moved** by Councillor Greenwood that Council receive Correspondence as information.

Carried

C128/2021 **Moved** by Deputy Mayor Davidson that Council recess at 9:13 p.m.

Carried

The meeting reconvened at 9:17 p.m.

CLOSED SESSION

**S.19 Confidential Evaluations – Fire Chief Appointment
S.25 Economic /Other Interest of Public Body & S.27 Privileged Information – Solid Waste Tender**

C129/2021 **Moved** by Councillor Jogola that Council proceed into Closed Session at 9:18 p.m. to discuss S.19 Confidential Evaluations – Fire Chief Appointment and S.25 Economic /Other Interest of Public Body & S.27 Privileged Information – Solid Waste Tender.



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C130/2021 **Moved** by Councillor Jogola that Council come out of Closed Session at 9:57 p.m.
Carried

No Public Present at 9:59 p.m.

S.19 Confidential Evaluations – Fire Chief Appointment

C131/2021 **Moved** by Councillor Hagman that Council appoint Randy Schroeder to the position of Fire Chief for a three-year term commencing March 26, 2021 and ending March 26, 2024.
Carried

S.25 Economic /Other Interest of Public Body & S.27 Privileged Information – Solid Waste Tender


C132/2021 **Moved** by Councillor Burns that Council direct Administration to proceed with issuance of a Request for Proposal for Exclusive Solid Waste Services for residential, commercial, industrial, and public institutions in the Town of Mayerthorpe to take effect May 1, 2021 for five-year period.
Carried

C133/2021 **Moved** by Councillor Greenwood that Council direct Administration to purchase a gift for Library Trustee Judy Kidd in an amount up to \$100.00.
Carried

**ADJOURN-
MENT**

Mayor Janet Jabush adjourned meeting at 10:00p.m.

Signed:  Mayor
Janet Jabush

 CAO
Karen St. Martin